

Ontario-Montclair School District
Regular Meeting of the Board of Trustees

AGENDA

Thursday, November 7, 2019

Oaks Middle School - MPR
1221 S. Oaks Avenue
Ontario, California 91762

Closed Session: 6:30 PM
Open Session: 7:00 PM



"Our Community, Our Children, Our Commitment, Our Future"

Board of Trustees:

Sonia Alvarado
Kristen Brake
Sarah S. Galvez
Elvia M. Rivas
Alfonso Sanchez



Mission Statement

Ontario-Montclair School District (OMSD) is committed to providing a world-class education to our students in safe, respectful, and welcoming school environments that empowers students, staff, and families to be successful in a dynamic global society and cultivates college, career, and community partnerships.

Misión

El Distrito Escolar de Ontario-Montclair, está comprometido a proporcionar una educación de calidad mundial a todos los estudiantes en ambientes escolares seguros y respetuosos que den poder a los estudiantes, personal y familias y que cultiven sociedades con nuestra comunidad, negocios y agencias no lucrativas.

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Board of Trustees

Elvia M. Rivas - President
Sarah S. Galvez - Vice President
Kristen Brake - Clerk
Sonia Alvarado - Member
Alfonso Sanchez - Member

Board Secretary

Superintendent
Dr. James Q. Hammond

Cabinet

Phil Hillman, Chief Business Official, Business Services
Tammy Lipschultz, Assistant Superintendent, Learning & Teaching
Hector Macias, Assistant Superintendent, Human Resources

Irma Sanchez, Executive Assistant to the Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT

BOARD MEETING NOTICE

We are pleased you can be with us at this meeting, and we hope you will return. Your visit assures us of continuing community and parent interest in our schools and our students.

This agenda and its extensive background materials are available to all schools and departments in the school district, as well as representatives of the teachers' and classified organizations. A limited number of copies of the agenda will be available at the board meeting and the agenda can be accessed on the District's web page at www.omsd.net, Board of Trustees link.

Members of the Board of Trustees of this district are locally elected officials, who serve a four-year term of office and are responsible for the educational programs of the community from grades kindergarten through eight. Board members are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code and other laws enacted by the State Legislature relating to schools, and policies and procedures, which this Board adopts.

The Board is a policy-making "*at large*"¹ body. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

Each member of the Board has an opportunity to review the agenda and its extensive background materials for at least three days preceding the meeting. Before the board meeting, board members typically follow up with administration for clarification on any items in question. This procedure enables the Board to act on agenda items more effectively.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

The board president, or designee, will invite persons to speak concerning any items on the agenda or other District matters not on the agenda. This is not meant to be a debating period. Complaints and problems related to District policy will be referred to the superintendent.

1. Comments from Visitors

**Yellow
speaker slip
to be turned
in before
Recognitions/
Presentations**

Any person who desires to be heard by the Board may complete a yellow speaker form (available on the board materials table located at entrance to the meeting, available at the podium, or available from the Executive Assistant to the Superintendent).

To be acknowledged correctly and/or identified in the minutes, it is helpful that the speaker states and/or spells their name before addressing the Board. The Board President will call for comments from the floor for any person wishing to speak to any item **not** on the agenda. The president will call for comments regarding items **on** the agenda at the time the item is being heard. A person addressing the Board on an agenda item shall confine their remarks exclusively to that agenda item.

The audience will not be permitted to participate in the legislative deliberations of the Board about the agenda item.

Per Brown Act requirements, the Board may respond briefly to public comments but cannot take board action on anything not on the agenda.

¹At large meaning board members must reside within Ontario-Montclair School District boundaries.

ONTARIO-MONTCLAIR SCHOOL DISTRICT BOARD MEETING NOTICE

2. Accessibility, Special Accommodation

Individuals requiring special accommodations or modifications, including, but not limited to, any disabilities, including an American Sign Language interpreter, auxiliary aids and services, accessible seating, or documentation in accessible formats, should contact the superintendent's office, at (909) 418-6445, as soon as possible, and if at all possible, **at least two days before** the meeting date.

All individual comments shall **be limited to four minutes**, unless this time limit is waived by action of the Board. The maximum time the Board will hear comments on the same subject shall be **12 minutes**, unless such time limit is waived by action of the Board. In order to ensure non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

The Board encourages proponents on the same subject to determine in advance their principal speakers and the speakers will be afforded first consideration in expending the 12-minute total allocation to the same subject. The Board also encourages all speakers whenever possible, (a) to be direct and concise, (b) to avoid repetition of statements made earlier by fellow proponents on the same subject, and, (c) to place views in writing for the Board and/or Superintendent. If questions are to be submitted to the Board and/or Superintendent, such questions should be in writing. The Superintendent, if requested by the Board, shall provide written responses to such questions in a reasonable timeline.

If the same concerns from the same person(s) have been addressed at previous Board Meetings, with no updated information provided, the Board may lessen amount of time allowed for comments.

Speakers are encouraged to make their remarks in a courteous manner that is respectful of all members of the education community and of the District's goal of supporting student achievement.

Conduct that willfully interrupts the meeting, so as to render the orderly conduct of the meeting unfeasible, may result in the Board ordering the removal of the individual willfully interrupting the meeting.

The Board will not act on a complaint presented by a speaker at the same meeting during the public comment. A copy of the District's formal complaint procedures and complaint forms will be made available upon request and is available on the District's website.

NOTICE: The public is provided an opportunity for comments before the board adjourns to closed session. State law authorizes closed sessions for discussion and action on matters of District business, including individual employee and student matters, negotiations, litigation, and other matters specified by law. Closed session is not open to the public. Action taken in closed session is reported in the open session that follows, unless otherwise required by law. Please contact the Superintendent's Office at 909-418-6445, if you have any questions.

The district hereby certifies that a public accessible copy of the agenda was posted at the Briggs Education Center, located at 950 West "D" Street, Ontario, California 91762, not less than 72 hours prior to a regular meeting, or at least 24 hours prior to a special meeting.

Public records related to the public session agenda and distributed to the Governing Board no less than 72 hours before a regular meeting, may be inspected by the public at the Briggs Education Center, 950 West D Street, Ontario, CA 91762, during the regular business hours of 8:00 to 4:30 p.m.

Additionally, Per Board Bylaw 9324, the District may tape, film, or broadcast any open Board Meeting. If available, a duplicate of the recording of this meeting may be found on our District website. Please contact the Superintendent's Office at (909) 418-6445, if questions.

DISTRITO ESCOLAR DE ONTARIO-MONTCLAIR

AVISO DE LA MESA DIRECTIVA

Nos complace que pueda acompañarnos en esta junta, y esperamos que regrese con frecuencia. Su visita nos asegura el interés persistente de la comunidad y de los padres en nuestras escuelas y nuestros estudiantes.

Esta orden del día y sus materiales de contexto extensivos están al alcance de todas las escuelas y departamentos en el distrito escolar, así como también para representantes de maestros, directores, y organizaciones clasificadas. Una cantidad limitada de copias del orden del día estará disponible en la junta de la mesa directiva y el índice del orden del día puede encontrarlo en las páginas del distrito del Internet en www.omsd.net, que es la dirección de la Mesa Directiva.

Los miembros de la mesa directiva de este distrito son oficiales elegidos y locales, quienes ocupan este puesto por cuatro años y son responsables por los programas educativos de la comunidad desde kindergarten hasta octavo grado. Los miembros de la mesa directiva tienen que conducir programas de las escuelas conforme a la Constitución del Estado de California, el Código de educación del estado y otras leyes instituidas por la Legislatura del estado relacionadas a las escuelas, y normas y procedimientos que adopte esta Mesa directiva.

La Mesa Directiva es una entidad local que elabora políticas¹. La administración del distrito es delegada a empleados profesionales administrativos dirigidos por el superintendente del distrito.

Cada uno de los miembros de la mesa directiva tiene oportunidad de repasar el orden del día y sus materiales de contexto extensivos por lo menos con tres días de anticipación de la junta. Antes de la junta de la mesa directiva, los miembros de la misma típicamente dan seguimiento con la administración en caso de que necesiten aclaración en cualquiera de los artículos en cuestión.

QUÉ HACER SI DESEA DIRIGIRSE A LA MESA DIRECTIVA

El presidente de la mesa directiva, o su designado, invitará personas para que hablen con respecto a cualquier artículo indicado en el orden del día o de otros asuntos del distrito que no estén en el orden del día. Esto no significa que este sea un período de debate. Quejas y problemas relacionados a las normas del distrito serán referidas al superintendente.

1. Comentarios de los visitantes

La hoja amarilla para dirigirse a la mesa directiva debe ser entregada antes de los Reconocimientos/ Presentaciones

Cualquier persona que desee ser escuchada por la mesa directiva puede completar un formulario amarillo (estará en la mesa de materiales de la mesa directiva localizada a la entrada de la junta, en el estrado, o con la asistente ejecutiva del superintendente.)

Para ser reconocido correctamente o ser identificado, o ambos en el acta, es necesario que el interlocutor diga y deletree su nombre antes de dirigirse a la mesa directiva.

El presidente preguntará si hay comentarios de la audiencia o de cualquier persona que desee hablar sobre cualquier asunto que **no** esté en el orden del día. El presidente preguntará si hay comentarios con respecto a los asuntos que **están** en el orden del día cuando este está siendo escuchado. La persona que se dirige a la mesa directiva sobre un asunto en el orden del día deberá limitar sus comentarios exclusivamente a ese asunto del orden del día.

La audiencia no tiene permitido participar en las deliberaciones legislativas de la mesa directiva sobre el asunto en el orden del día.

Conforme a los requisitos de la Ley Brown, la mesa directiva puede responder brevemente a los comentarios del público y en la junta no se puede tomar ninguna medida en ningún asunto que no esté en el orden del día.

¹Significa que los miembros de la mesa directiva deben vivir dentro de los límites de residencia del Distrito Escolar de Ontario-Montclair.

DISTRITO ESCOLAR DE ONTARIO-MONTCLAIR

AVISO DE LA MESA DIRECTIVA

2. Accesibilidad, Acomodación especial

Los individuos que requieren acomodaciones o modificaciones especiales, incluyendo, pero no limitadas a, cualquier incapacidad, incluyendo intérprete de lenguaje Americano por señas, aparatos auxiliares y servicios, asiento accesible, o documentación en modelo accesible debe comunicarse con la oficina del superintendente, al (909) 418-6445, o su designado tan pronto sea posible, y si es posible, **por lo menos dos días antes** de la fecha de la junta. **Si necesita traducción en cualquier asunto del Orden del día puede comunicarse con los respectivos departamentos o con la oficina del Superintendente.**

Todos los comentarios individuales deberán **ser limitados a cuatro minutos**, a menos que este límite de tiempo sea revocado por acción de la mesa directiva. El tiempo máximo que la directiva escuchará comentarios sobre el mismo asunto será de **12 minutos**, a menos que dicho límite de tiempo sea revocado por acción de la mesa directiva. La mesa directiva sugiere que los proponentes sobre el mismo asunto determinen por anticipado a sus interlocutores principales y a estos se les considerará primero para que expongan en 12 minutos el mismo asunto. Para garantizar que las personas que no hablan inglés tengan la misma oportunidad de dirigirse directamente a la Mesa Directiva, cualquier miembro del público que utilice un traductor deberá ser proporcionado por lo menos doble el tiempo asignado para dirigirse a la Mesa Directiva, a menos que se use el equipo de traducción simultánea para permitir que la Mesa Directiva pueda escuchar el testimonio público traducido simultáneamente (Código de Gobierno 54954.3). La directiva también sugiere a todos los interlocutores, siempre que sea posible, (a) que sean directos y breves, (b) eviten repetición de las declaraciones hechas anteriormente por sus compañeros partidarios sobre el mismo asunto, y (c) redactar por escrito sus puntos de vista para la directiva o superintendente. Si desean hacer preguntas a la directiva o superintendente, dichas preguntas deben ser por escrito. El superintendente, si se lo pide la mesa directiva, deberá dar respuesta a dichas preguntas dentro de plazo de tiempo razonable.

Si el mismo asunto de la misma persona(s) ha sido planteado en juntas anteriores de la directiva, sin que hayan dado información al día, la directiva puede disminuir el tiempo permitido para comentarios.

Se recomienda que los interlocutores hagan sus comentarios de una manera corté que sea respetuosa a todos los miembros de la comunidad educativa y de la meta del distrito de apoyar el progreso de los estudiantes.

La conducta que intencionalmente interrumpe la junta, para que esta no se pueda llevar a cabo de manera ordenada, puede tener como consecuencia que la mesa directiva ordene la expulsión del individuo que a propósito interrumpe la junta.

La directiva no tomará ninguna medida sobre una queja presentada por un interlocutor en la misma junta durante el período de comentarios del público. Una copia de los procedimientos formales para presentar quejas y los formularios se les darán cuando los pidan.

AVISO: Al público se le da la oportunidad de hacer comentarios antes de que la directiva se retire para deliberar en sesión cerrada. La ley estatal autoriza sesiones cerradas para deliberar, tomar medidas sobre asuntos del distrito, incluyendo empleados individuales y asuntos de estudiantes, negociaciones, litigación y otros asuntos especificados por la ley. La sesión cerrada no está abierta al público. Las medidas tomadas en sesión cerrada son divulgadas en la sesión abierta que sigue, a menos que sea requerido por la ley. Por favor comuníquese con la oficina del superintendente al 909-418-6445, si tiene preguntas.

El distrito por este medio declara que una copia accesible al público del orden del día fue anunciada en el Centro de educación Briggs, localizado en el 950 West "D" Street, Ontario, California 91762, no menos de 72 horas antes de una junta regular, o por lo menos con 24 horas antes de una junta especial.

Registros públicos relacionados al orden del día de la sesión publica y que fueron distribuidos a la Mesa directiva menos de 72 horas antes de una junta regular pueden ser inspeccionados por el público en el Centro de Educación Briggs, 950 West D Street, Ontario, CA 91762, durante horas hábiles de 8:00 a 4:30 p.m.

Según el Estatuto 9324 de la Meza Directiva, el Distrito puede grabar, filmar o transmitir cualquier reunión abierta de la Mesa Directiva. Se puede encontrar un duplicado de esta grabación de la reunión en nuestro sitio web del Distrito. Por favor, comuníquese con la Oficina del Superintendente al (909) 418-6445, si tiene preguntas.

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

REGULAR MEETING OF THE BOARD OF TRUSTEES

A G E N D A

Thursday, November 7, 2019

Meeting Location

Oaks Middle School

1221 S. Oaks Avenue, Ontario, California 91762

For assistance with clarification or language translation of a specific board meeting agenda item, you may contact the Superintendent's Office at (909) 418-6445.

As a courtesy, please silence your cell phones, pagers, and other electronic devices while the meeting is in session.

Per Board Bylaw 9324, the District may tape, film, or broadcast any open Board Meeting. A copy of the recording of this meeting may be found on our District website. Please contact the Superintendent's Office at (909) 418-6445, if you have any questions.

A. PUBLIC MEETING – 6:30 PM

BOARD OF TRUSTEES

CALL TO ORDER

_____ **Ms. Alvarado**

COMMENTS FROM THE PUBLIC

_____ **Ms. Brake**

CLOSED SESSION

_____ **Ms. Galvez**

_____ **Ms. Rivas**

_____ **Mr. Sanchez**

Moved _____ **Seconded** _____ **Vote** _____

The following are the items for discussion and consideration at the Closed Session of the Meeting for the Board of Trustees:

1. Personnel Actions

- a. Public Employee Discipline/Dismissal/Release: Pursuant to Government Code Section 54957

2. Conference with Legal Counsel

- a. Anticipated Litigation: *Pursuant to Government Code Section 54956.9(d)(2):*
- One (1) Case

3. Negotiations/Public Employee Evaluations

- a. Conference with Labor Negotiator: *Pursuant to Government Code Section 54957.6*
Agency Negotiator: Hector Macias, Assistant Superintendent, Human Resources
Employee Organizations: OMTA and CSEA Chapter # 108

ADJOURNMENT OF CLOSED SESSION

B. RECONVENE TO OPEN SESSION – 7:00 PM

C. PLEDGE OF ALLEGIANCE TO THE FLAG

Flag Salute will be led by Ellie Fernandez (3rd Grade Student) from Kingsley Elementary School. Student will be introduced by Principal Melaine Troesh.

D. ADOPTION OF AGENDA

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

E. RECOGNITIONS/PRESENTATIONS

1. Recognition of Employees Completing 25, 40, and 45 Consecutive Years of Service in the Ontario-Montclair School District as Presented by Hector Macias, Assistant Superintendent, Human Resources: **Recognition** (Ref. E 1.1-2)
2. Recognition of 2019 Smarter Balanced Assessment Consortium (SBAC) Perfect Score Award Recipients as Presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching: **Recognition** (Ref. E 2.1-2)
3. Recognition of Platinum, Gold and Silver Positive Behavior Intervention and Support (PBIS) Award Recipients as Recognized by the California PBIS Coalition as Presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching: **Recognition** (Ref. E 3.1-3)

F. PUBLIC COMMENTS BY ATTENDEES (BB 9323.b 5)

Visitors wishing to comment on agenda items should request recognition by the Board President at the time the Board is considering the item. The Board will hear such comments by visitors before the Board members discuss the items and prior to the vote of the Board.

All individual comments shall be limited to **4 minutes**, unless the time limit is waived by action of the Board. The maximum time allowed for the Board to hear various comments on the same subject will be **12 minutes**, unless such time limit is waived by action of the Board.

The Board of Trustees welcomes comments and/or questions from visitors. Should you wish to address the Board, you may voluntarily complete a yellow speaker information form located at the table in the lobby, the auditorium podium, or obtain from the Executive Assistant to the Superintendent. The form should be submitted to the Executive Assistant **before** the Recognitions/Presentations section on the Agenda.

Per Brown Act requirements, the Board may respond briefly to public comments but cannot take Board action on anything not listed on the agenda.

1. Comments or questions from visitors on **District matters not on the agenda or agenda matters** items will be heard at this time.

G. COMMENTS FROM EMPLOYEE REPRESENTATIVES

This listing provides an opportunity for the Board of Trustees to hear reports and communications from employee associations as listed. All reports are limited to five (5) minutes.

1. Ontario-Montclair School Teachers Association (OMTA)
2. California School Employees Association (CSEA) Chapter # 108

H. CONSENT CALENDAR

(Warrant Register and contracts are included in the agenda and are provided under separate cover.)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

a. Superintendent’s Office

- a1. Thursday, September 19, 2019, Regular Meeting Minutes of the Board of Trustees: **Approval** (Ref. a 1.1-8)

b. Business Services

- b1. Acceptance of Warrant Registers AP-1920-1017: **Fund 01** Transmittal# 20001052-20001059, 20001061, 20001063-20001071, 20001074, 20001097-20001100, 20001104-20001106, 20001108-20001113, 20001119-20001121, 20001124-20001133, 20001135-20001138, 20001140-20001154, 20001156, 20001157, 20001160, 20001162-20001170, 20001172, 20001174, 20001176-20001180, 20001186-20001190, 20001194-20001197, 20001199, 20001200, 20001202-20001207, 20001221-20001223, 20001226, 20001236-20001238, 20001240-20001249, 20001253, 20001256-20001262, 20001265, 20001271-20001273, 20001279-20001294; **Fund 12** Transmittal# 20001052, 20001058, 20001069, 20001126, 20001130, 20001249, 20001257, 20001283, 20001290; **Fund 13** Transmittal# 20001058, 20001107, 20001122, 20001130, 20001134, 20001139, 20001155, 20001198, 20001201, 20001239, 20001247, 20001249; **Fund 21** Transmittal# 20001062, 20001072, 20001073, 20001075-20001094, 20001096, 20001101-20001103, 20001114, 20001115-20001117, 20001123, 20001158, 20001173, 20001181, 20001191-20001193, 20001208-20001220, 20001224, 20001225, 20001227-20001233, 20001250-20001252, 20001254, 20001263, 20001264, 20001266-20001269, 20001274-20001277; **Fund 25** Transmittal# 20001249, 20001271; **Fund 35** Transmittal# 20001095; **Fund 40** Transmittal# 20001060, 20001118, 20001159, 20001161, 20001182-20001185, 20001199, 20001204, 20001234, 20001235, 20001249, 20001255, 20001278; **Fund 67** Transmittal# 20001069, 20001171, 20001194, 20001199, 20001270: **Approval** (Additional Supporting Information Available Under Separate Cover)
- b2. Purchase Orders 402538-402894: **Approval** (Additional Supporting Information Available Under Separate Cover)
- b3. Purchasing and Contracts Report (PCR 1920-02): **Approval** (Ref. b 3.1-5)

Business Services (Continued)

b4. Acceptance of Gifts/Donations: **Approval** (Ref. b 4.1-2)

b5. Budget Adjustments – September 2019: **Approval** (Ref. b 5.1-10)

c. Human Resources

c1. Certificated Personnel Recommendations Report #CERT1920-1107 including Employment; Assignment, Classification, Schedule Change; Certificated Substitutes; Request for Leave of Absence; Revised Approved Leave of Absence; Authorization to Teach Outside of Credential: Ed Code §44258.2; Variable Term Waiver; Subsequent Variable Term Waiver; Retirement, Resignation, Release and Termination: **Approval** (Ref. c 1.1-3)

c2. Classified Personnel Recommendations Report #CLAS1920-1107 including Employment; Assignment, Classification, Schedule Change, Additional Assignment; Classified Substitute; Short Term Assignment Classified Substitutes; Request for Leave of Absence; Revised Approved Leave of Absence; Retirement, Resignation, Probationary Release and Termination: **Approval** (Ref. c 2.1-4)

d. Learning & Teaching

d1. 2019-2020 School Plan for Student Achievement (SPSA) for 32 School Sites: **Approval** (*Additional Supporting Information Available Under Separate Cover*) (Ref. d 1.1-2)

d2. OMSD School Sponsored Overnight Field Trip List FT1920-05: **Approval** (Ref. d 2.1-2)

I. DISCUSSION/ACTION/PUBLIC HEARING

Human Resources

I1. Adoption of Resolution 2019-20-11; Recognizing December 2, 2019 as California Day of the Special Educator: **Approval** (Ref. I 1.1-3)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

Human Resources

I2. Provisional Internship Permit for Elisabeth Armijo: **Approval** (Ref. I 2.1-2)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

Superintendent's Office

I3. Adoption of Resolution 2019-20-13, Recognizing the Importance of Participation in the 2020 United States Census: **Approval** (Ref. I 3.1-3)

Moved _____ **Seconded** _____

Vote by Trustees: Ayes: _____ **Noes:** _____ **Abstain:** _____

J. CALL OUT OF CLOSED SESSION ACTIONS

K. COMMENTS AND RECOMMENDATIONS BY BOARD OF TRUSTEES

L. COMMENTS BY THE SUPERINTENDENT

M. INFORMATION/ANNOUNCEMENTS

M1. Future Agenda Items
(Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322)

M2. Next Regular Board Meeting:
November 21, 2019 at 5:30 PM (Open Session) *
Chino Basin Water Conservation District
Waterwise Community Center
4594 San Bernardino Street, Montclair, California 91763
**Time and location may change.*
Please refer to posted agenda or visit our District website.

N. ADJOURNMENT

Moved _____ **Seconded** _____

Vote by Trustees: Ayes: _____ **Noes:** _____ **Abstain:** _____

Time: _____

NOTICE: Individuals requiring special accommodations or modifications, including, but not limited to, any disabilities, including an American Sign Language interpreter or auxiliary aids and services, accessible seating, or documentation in accessible formats, should contact the Office of the Superintendent at (909) 418-6445, or designee, at least two days before the meeting date.

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Presentations/Recognitions

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

November 7, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Recognition of Employees Completing 25, 40 and 45 Consecutive Years of Service in the Ontario-Montclair School District**

REQUESTED ACTION

Recognition of employees completing 25, 40 and 45 consecutive years of service in the Ontario-Montclair School District (OMSD) as presented by Hector Macias, Assistant Superintendent of Human Resources.

BACKGROUND INFORMATION

Consistent with past practice, the Board of Trustees will recognize and present a special award to employees who have provided 25, 40 and 45 years of service to the District. In addition, employees with 10, 15, 20, 30, and 35 years of service to Ontario-Montclair School District receive a pin celebrating their years of service to the District. Exhibit A is the list of the 28 employees who have reached 25, 40 and 45 years of service in the 2019-2020 school year. These distinguished employees will be recognized by the Board of Trustees for their unwavering commitment and dedication to the students and families we serve.

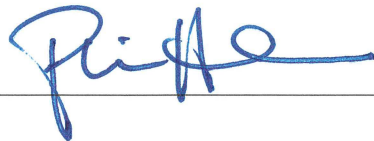
Prepared by: Hector Macias, Assistant Superintendent, Human Resources



FINANCIAL IMPLICATIONS

Cost of certificates and awards.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board Recognize Employees Completing 25, 40 and 45 Consecutive Years of Service in the Ontario-Montclair School District.

Approved by: James Q. Hammond, Superintendent



Exhibit A

**ONTARIO-MONTCLAIR SCHOOL DISTRICT
Employee Recognition Program**

<u>CERTIFICATED EMPLOYEES WITH 25 YEARS OF SERVICE</u>		
<u>EMPLOYEE</u>	<u>POSITION</u>	<u>SCHOOL/DEPARTMENT</u>
Tina Almirantearena	Teacher	Haynes Elementary
Yvonne Alvarez	Teacher	Lehigh Elementary
William Chapman	Teacher	Serrano Middle
Ann-Marie Deherrera	TOA-Curriculum Support	Vista Grande Elementary
Mariann Goossens	RSP Teacher	Hawthorne Elementary
Jeffrey Luce	Teacher	Monte Vista Elementary
Marie Antoinette Navarro	TOA-Curriculum Support	Lehigh Elementary
Robin Neiuber	Teacher	Vista Grande Elementary
Chris Scoleri	RSP Teacher	Mariposa Elementary
Beverly Wiltsey	SDC Teacher	Serrano Middle

<u>CLASSIFIED EMPLOYEES WITH 25 YEARS OF SERVICE</u>		
<u>EMPLOYEE</u>	<u>POSITION</u>	<u>SCHOOL/DEPARTMENT</u>
Emily Amaya	Senior Purchasing Assistant	Briggs-Purchasing
Mary Ann Espinoza	School Office Assistant I	Moreno Elementary
Darcus Garland	IA-Learning Needs Assistant	Howard Elementary
Elisa Gutierrez	Executive Assistant	Central Production Kitchen
Alfonso Lascano	Lead Utility Maintenance Worker	Briggs-Operations
Sandy Nix	School Administrative Assistant I	Montera Elementary
Maria Parra	Lead Medical Billing Technician	Linda Vista Site
Hilda Pena	IA-Learning Needs Assistant	Oaks Middle
Leticia Rodriguez	Senior Translator	Special Education
Maria Ross	School Family Outreach Assistant	Mariposa Elementary

<u>MANAGEMENT EMPLOYEES WITH 25 YEARS OF SERVICE</u>		
<u>EMPLOYEE</u>	<u>POSITION</u>	<u>SCHOOL/DEPARTMENT</u>
Annamaria Amaro	Assistant Principal	Serrano Middle
Donald Brubaker	Elementary Administrator	Lehigh Elementary
Amy D'Andrea	Principal	Moreno Elementary
D. Foley	Principal	Oaks Middle
Eddie Franco	Assistant Principal	Vina Danks Middle
Deana Shoultz	School Counselor	De Anza Middle

<u>CERTIFICATED EMPLOYEES WITH 40 YEARS OF SERVICE</u>		
<u>EMPLOYEE</u>	<u>POSITION</u>	<u>SCHOOL/DEPARTMENT</u>
Donna Burkhart	Teacher	Edison Elementary School

<u>MANAGEMENT EMPLOYEES WITH 45 YEARS OF SERVICE</u>		
<u>EMPLOYEE</u>	<u>POSITION</u>	<u>SCHOOL/DEPARTMENT</u>
Brenda Mason	Administrator	OMSD Preschool/Child Development

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

November 7, 2019

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **2019 Smarter Balanced Assessment Consortium (SBAC) Perfect Score Award Recipients**

REQUESTED ACTION

Recognize the 2019 Smarter Balanced Assessment Consortium (SBAC) Perfect Score Award Recipients as presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching Division.

BACKGROUND INFORMATION

The Mission of the Ontario-Montclair School District (OMSD) states its commitment to providing a world-class education to our students. Similar to class assignments and report cards, assessments are one gauge of student progress and provide information to schools, teachers, and parents on students' performance against California's challenging new goals for learning.

Each spring, California students in grades 3rd through 8th (and 11th in high school) take the SBAC assessment of English Language Arts and mathematics. The goal in California is for all students to perform at the "Standard Met" or "Standard Exceeded" level. These computerized assessments are adaptive. This means that as students complete the test, they are offered items in response to whether they get an item correct or incorrect. If a student gets an answer correct, he/she is given a more challenging question. If a student misses an item, an easier question follows. This allows for a more accurate evaluation of student performance.

English Language Arts (ELA) results include information about the students' performance in the areas of reading, writing, listening, and research. The mathematics results include information about the students' performance in problem solving, concepts and procedures, and in communicating mathematical reasoning. Not only have the following students earned "Standard Exceeded" on the ELA and/or mathematics assessment, but they also have earned the highest possible scale score in their grade level. The Board of Trustees is very proud to recognize the following students for having achieved a perfect score in mathematics, English Language Arts or both on their 2019 SBAC assessment.

Mathematics

Oswaldo Aguilar	Bryon Greet	Ninhung Nguyen
Celeste Almazan	Corey Hall	Tiffany Nguyen
Alexander Alvarado	Aiden Hernandez	Jacky Quan
Edward Basulto	Andres Hernandez Clemente	Sophia Anne Quilatan
Adam Benmohamed	Helen Huynh	Frank Rincon
Kaley Chau	Austin Leong	Maya Rodriguez
Ik Seong Choi	Nathan Martin	William Schorr
Raemon Cozad	Steve Martinez	Eduardo Solis Carranza
Christian De La Pena	Amelia Mauldin	Jade Sorensen
Julissa Duenas-Saucedo	Tori Mauldin	Erick Sosa
Marisa Espinoza	Joseph Mendoza	Anthony Sotelo-Guillen
Luis Gallardo Vazquez	Sara Munatones	Alyssa Troncoso
Aileen Gambino	Jason Nguyen	Uriel Vargas
Angelina Garcia	Jessica Nguyen	

(Ref. E 2.1)

2019 Smarter Balanced Assessment Consortium (SBAC) Perfect Score Award Recipients
November 7, 2019

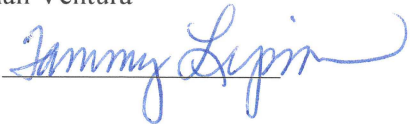
English Language Arts

Jessica Acosta	Jaden Goertz	Marko Oropeza
Anthony Alvarez	Mialuna Guilbault	Melanie Ouprasit
Daniel Alvarez	Karina Hernandez	Miguel Oviedo
Kailyn Aquino	Kaylee Hernandez	Grayson Partida
Lucy Arevalo Perez	Leah Hernandez	Anslee Sasha Pedron
Rosalia Arias	Natalia Hernandez	Brianna Perez
Lillian Astudillo	Nhi Ho	Gabriela Ramirez
Irene Baltazar-Rodriguez	Caden Hoang	Sophia Ramirez Mejia
Nataly Banuelos	Iris Huang	Lupita Rodriguez
Ashley Barbosa	Isabel Jojola	Noah Rodriguez
Eleanore Brayer	Lupita Juarez-Hernandez	Nolan Sanchez
Alex Briceno-Hernandez	Delaina Jumanan	Zuireth Sanchez-Aldape
Rose Bui-Luu	Jasmine Le	Jesus Sanchez-Hernandez
Bryan Calderon	Andrea Madrigal	Alexa Soto-Torres
Darien Campos Mireles	Jehaziel Rai Manguiat	Adrian Terrones
Alex Carino	Jonathan Maria	Diego Torres-Vizcarra
Adriana Castrellon	Adam Martin	Kelly Trieu
Benjamin Delaz	Felicia Mbagwu	Ayva Vargas
Audrey Domenech	Amanda Montanez	Claudio Vazquez
Aliyah DuBransky	Joshua Ngo	Camila Verduzco
Ashley Flores	Amy Nguyen	Tristan Bel Villanueva
Daisla Fuentes	Catherine Nguyen	Madeline Zavala
Valerie Garcia	Jackie Nguyen	Kyra Zuniga
Ryan Gazcon	Lacey Nguyen	

English Language Arts and Mathematics

Landon Applegate	Wooseong Choi	Jairus Pagarita
Carina Caballero	Moses Ferrer	Angeline Setiawan
Mohan Cao	Jannet Ngo	Madelyn Soto
Demian Carbajal Garrido	Jason Nguyen	Caroline Trinh
Daniel Castanon	Khang Nguyen	Dylan Ventura

Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching



FINANCIAL IMPLICATIONS

Cost of certificates and medals.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board recognize the 2019 Smarter Balanced Assessment Consortium (SBAC) Perfect Score Award Recipients.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

November 7, 2019

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Recognition of Ramona Elementary School, Sultana Elementary School and Oaks Middle School as Positive Behavior Intervention and Support (PBIS) Platinum Schools; Arroyo Elementary School, Berlyn Elementary School, Central Language Academy, Corona Elementary School, Del Norte Elementary School, Edison Elementary School, El Camino Elementary School, Elderberry Elementary School, Euclid Elementary School, Hawthorne Elementary School, Haynes Elementary School, Howard Elementary School, Kingsley Elementary School, Lehigh Elementary School, Lincoln Elementary School, Mariposa Elementary School, Monte Vista Elementary School, Montera Elementary School, Moreno Elementary School, Vineyard Elementary School, Vista Grande Elementary School, Serrano Middle School, Vernon Middle School, and Vina Danks Middle School as Positive Behavior Intervention and Support (PBIS) Gold Schools and Bon View Elementary School, Buena Vista Arts-integrated, De Anza Middle School and Wiltsey Middle School as Positive Behavior Intervention and Support (PBIS) Silver Schools in the Ontario-Montclair School District as Recognized by the California PBIS Coalition**

REQUESTED ACTION

Recognize Ramona Elementary School, Sultana Elementary School and Oaks Middle School as Positive Behavior Intervention and Support (PBIS) Platinum Schools; Arroyo Elementary School, Berlyn Elementary School, Central Language Academy, Corona Elementary School, Del Norte Elementary School, Edison Elementary School, El Camino Elementary School, Elderberry Elementary School, Euclid Elementary School, Hawthorne Elementary School, Haynes Elementary School, Howard Elementary School, Kingsley Elementary School, Lehigh Elementary School, Lincoln Elementary School, Mariposa Elementary School, Monte Vista Elementary School, Montera Elementary School, Moreno Elementary School, Vineyard Elementary School, Vista Grande Elementary School, Serrano Middle School, Vernon Middle School, and Vina Danks Middle School as Positive Behavior Intervention and Support (PBIS) Gold Schools and Bon View Elementary School, Buena Vista Arts-integrated, De Anza Middle School and Wiltsey Middle School as Positive Behavior Intervention and Support (PBIS) Silver Schools in the Ontario-Montclair School District as Recognized by the California PBIS Coalition as presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching.

BACKGROUND INFORMATION

In the Spring of 2016, the California Positive Behavior Intervention and Support (PBIS) Coalition initiated its first state-wide effort to implement a recognition system to acknowledge schools for implementing PBIS with fidelity to the national framework. PBIS is defined as a multi-tiered framework providing a rich learning environment to support students' academic and behavioral outcomes, and is an integral part of OMSD's Multi-Tiered System of Supports. The tiers are structured to provide targeted approaches in order to address students' increasingly unique learning needs and behaviors. Tier 1 provides universal supports for all students. Tier 2 provides targeted interventions to students whose needs are not met by Tier 1 supports. Lastly, Tier 3 implements individualized, intensive supports for students with the most complex academic, social, mental health and behavior needs. The PBIS framework is currently being implemented in schools throughout the nation.

(Ref. E 3.1)

Recognition of Platinum, Gold and Silver Positive Behavior Intervention and Support (PBIS) Schools in the Ontario-Montclair School District as Recognized by the California PBIS Coalition

November 7, 2019

The implementation of PBIS within OMSD began in the Spring of 2013 with the first cohort. Schools began to develop three to five school-wide behavior expectations and to identify desired behaviors in school wide settings as well as in individual classrooms. Like academics, it was emphasized that students need to be taught behavior expectations and appropriate behaviors as effectively as they are taught academic skills. Throughout this process, school teams continued to meet regularly at their sites to ensure the inclusion of the entire school community in the development of the School-wide Behavior Plan to meet three important outcomes:

- Obtain academic achievement gains
- Increase behavior and social-emotional development
- Increase cultural equity for all stakeholders

A growing body of research shows that school climate strongly influences students' motivation to learn and improve academic achievement. When school members feel safe, valued, cared for, respected, and engaged, learning increases. Essentially, a positive school climate provides the foundation on which instruction will occur and all students will learn, therefore, the implementation of positive behavior intervention techniques is paramount for our schools' and students' success.

On October 29, 2019, the California PBIS Coalition recognized schools from throughout California for their fidelity in the implementation of the PBIS framework at their schools as demonstrated by multi-tiered, evidence-based data. In the Ontario-Montclair School District, three schools received PBIS Platinum, 24 schools received PBIS Gold and four received PBIS Silver recognition. The dedication and commitment to the students, families and communities of our schools is a major contributing factor to the excellence in education in the State of California and San Bernardino County.

The OMSD PBIS Platinum schools are:

- Ramona Elementary School
- Sultana Elementary School
- Oaks Middle School

The OMSD PBIS Gold schools are:

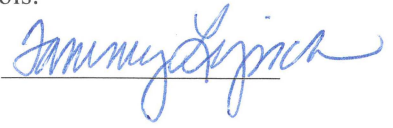
- Arroyo Elementary School
- Berlyn Elementary School
- Central Language Academy
- Corona Elementary School
- Del Norte Elementary School
- Edison Elementary School
- El Camino Elementary School
- Elderberry Elementary School
- Euclid Elementary School
- Hawthorne Elementary School
- Haynes Elementary School
- Howard Elementary School
- Kingsley Elementary School
- Lehigh Elementary School
- Lincoln Elementary School
- Mariposa Elementary School
- Monte Vista Elementary School
- Montera Elementary School
- Moreno Elementary School
- Vineyard Elementary School
- Vista Grande Elementary School
- Serrano Middle School
- Vernon Middle School
- Vina Danks Middle School

The PBIS Silver schools are:

- Bon View Elementary School
- Buena Vista Arts-integrated
- De Anza Middle School
- Wiltsey Middle School

Recognition of Platinum, Gold and Silver Positive Behavior Intervention and Support (PBIS) Schools in the Ontario-Montclair School District as Recognized by the California PBIS Coalition
November 7, 2019

The Ontario-Montclair School District is committed to providing a world-class education to all students in safe and respectful school environments that empower students, staff and families and cultivates partnerships with community, business, and non-profit agencies. The students, staffs and communities from these Platinum, Gold and Silver PBIS Schools are commended for their commitment in the implementation of the PBIS framework and in changing the cultures of their schools.

Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching 

FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official 

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board recognize Ramona Elementary School, Sultana Elementary School and Oaks Middle School as Positive Behavior Intervention and Support (PBIS) Platinum Schools; Arroyo Elementary School, Berlyn Elementary School, Central Language Academy, Corona Elementary School, Del Norte Elementary School, Edison Elementary School, El Camino Elementary School, Elderberry Elementary School, Euclid Elementary School, Hawthorne Elementary School, Haynes Elementary School, Howard Elementary School, Kingsley Elementary School, Lehigh Elementary School, Lincoln Elementary School, Mariposa Elementary School, Monte Vista Elementary School, Montera Elementary School, Moreno Elementary School, Vineyard Elementary School, Vista Grande Elementary School, Serrano Middle School, Vernon Middle School, and Vina Danks Middle School as Positive Behavior Intervention and Support (PBIS) Gold Schools and Bon View Elementary School, Buena Vista Arts-integrated, De Anza Middle School and Wiltsey Middle School as Positive Behavior Intervention and Support (PBIS) Silver Schools in the Ontario-Montclair School District as Recognized by the California PBIS Coalition.

Approved by: James Q. Hammond, Superintendent 

Consent Calendar

(a) Superintendent's Office

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

November 7, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: Minutes of the September 19, 2019 Regular Meeting of the Board of Trustees

REQUESTED ACTION

Approve the Minutes of the September 19, 2019, Regular Meeting of the Board of Trustees.

BACKGROUND INFORMATION

The Board of Trustees recognizes that maintaining accurate minutes of Board meetings provides a record of Board actions for use by District staff and the public. Accurate minutes also help foster public trust that Board actions are occurring in public in accordance with law.

Board Bylaw 9122 states that the Board of Trustees shall appoint the Superintendent to serve as Secretary to the Board. The Secretary to the Board shall be responsible for maintaining an accurate and complete record of all Board proceedings.

As Secretary to the Board of Trustees, the Superintendent presents the minutes of the Regular Meeting of the Board of Trustees for September 19, 2019.

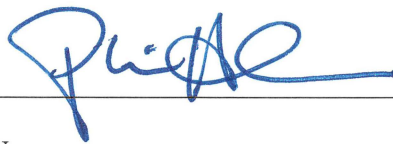
Prepared by: James Q. Hammond, Superintendent



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Minutes of the Regular Meeting of the Board of Trustees held on September 19, 2019.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

REGULAR BOARD OF TRUSTEES MEETING
Thursday, September 19, 2019

MINUTES

A. CALL TO ORDER

A regular meeting of the Ontario-Montclair School District Board of Trustees was called to order at 6:32 PM by President Elvia M. Rivas. The meeting was held at Chino Basin Water Conservation District, Waterwise Community Center, located at 4594 San Bernardino Street, Montclair, California 91763.

ROLL CALL

Trustees Present: Elvia M. Rivas, President; Sarah S. Galvez, Vice President; Kris Brake, Clerk; and Trustees Sonia Alvarado and Alfonso Sanchez.

Administrators Present: Dr. James Q. Hammond, Superintendent; Phil Hillman, Chief Business Official (Business Services); Tammy Lipschultz, Assistant Superintendent (Learning & Teaching); Hector Macias, Assistant Superintendent, (Human Resources); and Irma Sanchez, Executive Assistant to the Superintendent.

COMMENTS ON CLOSED SESSION ITEMS

No comments made.

ADJOURNED TO CLOSED SESSION

On a motion by Trustee Brake, seconded by Trustee Galvez, the Board entered into Closed Session at 6:30 PM by a unanimous, 5-0-0 vote by the Board of Trustees.

B. RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 7:06 PM.

EMPLOYEE REPRESENTATIVES IN ATTENDANCE

Employee Association Representatives attending the Board Meeting was California School Employees Association Chapter # 108, President Chris Vargas and Ontario-Montclair Teachers Association President John Egan.

Trustee Rivas welcomed City of Ontario Mayor pro Tem, Ruben Valencia.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

Pledge of Allegiance was led by Joshua Olivas (6th grade student) from Hawthorne Elementary School. Student was introduced by Principal Michelle McMahon.

D. ADOPTION OF AGENDA

Upon a motion by Trustee Galvez and seconded by Trustee Brake, the Board of Trustees **APPROVED, Adoption of Agenda**, by a unanimous, 5-0-0 vote by the Board of Trustees.

E. RECOGNITIONS/PRESENTATIONS

1. Presentation of the 2019 Smarter Balanced Assessment (SBA) Results for Ontario-Montclair School District as Presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching and Jeremy Wood, Director II.
2. Presentation of the 2018-2019 Financial Statements (Unaudited Actuals) and Supplementary Schedules as Presented by Phil Hillman, Chief Business Official and Vanessa Eastland, Chief Financial Officer.
3. Presentation of the Potential Changes to Ontario-Montclair School District Board Meeting Times and Agenda Configuration as Presented by Dr. James Q. Hammond, Superintendent.
4. Presentation of the Possible Renaming of De Anza Middle School as Presented by Dr. James Q. Hammond, Superintendent.

F. PUBLIC COMMENTS BY ATTENDEES (BB 9323.b 5)

Elizabeth Valdez spoke in support of Safe Routes to Week and invited the Board and Cabinet to join the parents of OMSD in the activities in honor of National Safe Routes to School Week on October 2, 2019. Ms. Valdez presented invitations to the Board.

COMMENTS FROM EMPLOYEE REPRESENTATIVES

1. Ontario-Montclair Teachers Association (OMTA)
John Egan, OMTA President, shared his appreciation for the data shared by Jeremy Wood regarding SBAC growth for OMSD. Additionally, Mr. Egan shared the various activities he attended throughout the District including the Sprinkling of Happiness at Arroyo Elementary School. Mr. Egan apologized that he will not be able to attend the De Anza Ribbon Cutting Ceremony because of a calendar conflict. Mr. Egan shared that during his site visits at five (5) schools, only one had some concerns. He shared that he has invited the Board to join him for these visits and thanked Superintendent Dr. Hammond and Cabinet for making time to meet with him and some of his colleagues (Tracy Taylor, Monica Lite and Daniel Salcido). Finally, Mr. Egan shared his continued concern for the rise in student behavior as it relates to verbal and physical threats towards teachers. He shared that students and teachers need to feel safe and that he continued to request OMTA be invited to work collaboratively with the District to find solutions to these concerns.
2. California School Employees Association (CSEA) Chapter #108
Chris Vargas, CSEA President, shared information regarding his recent visit to Buena Vista Arts-integrated School and appreciation for the All Means All theme throughout the school. Mr. Vargas shared that CSEA supports the District's LCAP Goal #1, Providing a High Quality Learning Environment. Mr. Vargas asked that CSEA members be provided the opportunity to attend professional development and that they be supported in their efforts. Mr. Vargas shared that it makes it difficult for CSEA staff to attend professional development when requests to attend are denied. Mr. Vargas shared that Classified Employees are some of the most passionate and dedicated employees and asked to include add highly qualified and trained to that equation. Mr. Vargas shared that allowing Classified Employees to attend professional development would support the District's Goal #2, Hire and Retain Highly Qualified Employees.

G. CONSENT/INFORMATION CALENDAR

On a motion by Trustee Brake, seconded by Trustee Alvarado, the Board of Trustees **APPROVED, Consent/Information with the exception of Agenda Item a2 which was pulled for separate motion**, by a vote of 5-0-0 vote by the Board of Trustees.

a. Superintendent's Office

APPROVED, Agenda Item a1, Thursday, July 11, 2019, Regular Meeting Minutes of the Board of Trustees;

PULLED for Separate Motion, Agenda Item a2, Adoption of Resolution 2019-20-07, Board Remuneration for Trustee Alfonso Sanchez;

b. Business Services

APPROVED, Agenda Item b1, Acceptance of Warrant Registers: Fund 01 Transmittal# 20000233-20000272, 20000277-20000280, 20000283, 20000287, 20000289-20000297, 20000299-20000307, 20000309, 20000310, 20000312, 20000314-20000320, 20000324, 20000348-20000350, 20000352-20000355, 20000371-20000375, 20000377-20000392, 20000396-20000407, 20000410-20000415, 20000417-20000425, 20000427-20000438, 20000440-20000450, 20000453-20000455, 20000457-20000459, 20000461, 20000463-20000473, 20000489, 20000494, 20000503, 20000510, 20000512-20000519, 20000521-20000552, 20000556-20000559, 20000562-20000568, 20000570-20000575, 20000577, 20000578, 20000586, 20000590, 20000596-20000602, 20000614-20000616, 20000618-20000631, 20000633-20000653, 20000655-20000663, 20000666-20000681, 20000683-20000685, 20000687-20000689, 20000691-20000718; Fund 12 Transmittal# 20000243, 20000287, 20000289, 20000320, 20000355, 20000390, 20000404, 20000470, 20000516, 20000519, 20000521, 20000525, 20000545, 20000556, 20000563, 20000598, 20000617, 20000624, 20000670, 20000704; Fund 13 Transmittal# 20000287, 20000313, 20000376, 20000394, 20000404, 20000439, 20000462, 20000465, 20000520, 20000565, 20000569, 20000632, 20000654, 20000663, 20000690, 20000704; Fund 21 Transmittal# 20000321-20000323, 20000325-20000332, 20000334-20000338, 20000340-20000347, 20000351, 20000356-20000358, 20000361-20000370, 20000409, 20000426, 20000451, 20000456, 20000474-20000478, 20000480-20000488, 20000490-20000493, 20000495-20000502, 20000504-20000506, 20000508, 20000509, 20000554, 20000555, 20000579-20000585, 20000588, 20000591-20000595, 20000601, 20000603, 20000604, 20000606-20000610, 20000612, 20000613, 20000664, 20000682; Fund 25 Transmittal# 20000452, 20000576; Fund 35 Transmittal# 20000333, 20000359, 20000360, 20000479, 20000507, 20000511, 20000587, 20000611; Fund 40 Transmittal# 20000339, 20000408, 20000416, 20000460, 20000553, 20000589, 20000605, 20000665, 20000686; Fund 67 Transmittal# 20000237, 20000238, 20000241, 20000254, 20000389, 20000395, 20000444, 20000560, 20000561, 20000641, 20000677, 20000694, and 20000703: *(Additional Supporting Information was made Available Under Sseparate Cover)*;

APPROVED, Agenda Item b2, Purchase Orders 401249-402080: *(additional supporting information was made available under separate cover)*;

APPROVED Agenda Item b3, Purchasing and Contracts Report;

Business Services (Continued)

APPROVED Agenda Item b4, Acceptance of Gifts/Donations;

APPROVED Agenda Item b5, Adoption of Resolution 2019-20-06, Actual 2018-2019 and Estimated 2019-2020 Gann Appropriations Limit;

c. Human Resources

APPROVED, Agenda Item c1, Certificated Personnel Recommendations Report # CERT1920-0919 Employment; Assignment, Classification, Schedule Change; Certificated Substitutes; Request for Leave of Absence; Revised Approved Leave of Absence; Variable Term Waiver; Subsequent Variable Term Waiver; Retirement, Resignation, Release and Termination;

APPROVED, Agenda Item c2, Classified Personnel Recommendations Report #CLA1920-0919 Employment; Assignment, Classification, Schedule Change, Additional Assignment; Classified Substitute; Short Term Assignment Classified Substitute; Request for Leave of Absence; Revised Approved Leave of Absence; Retirement, Resignation, Probationary Release and Termination;

APPROVED, Agenda Item c3, New Job Description for Dual Language Teacher;

APPROVED, Agenda Item c4, New Job Description for Newcomer Teacher;

APPROVED, Agenda Item c5, New Job Description for Promise Scholars Coordinator;

APPROVED, Agenda Item c6, Ontario-Montclair School District Annual Temporary Athletic Team Coach Qualifications as set forth by the Provisions in Title 5, Section 5593;

d. Learning & Teaching

APPROVED Agenda Item d1, OMSD School Sponsored Field Trip List FT1920-03; and

APPROVED Agenda Item d2, OMSD School District-Sponsored Travel/Conference/Business for Non-District Employees TCB1920-01.

Upon a motion by Trustee Galvez, and seconded by Trustee Alvarado, the Board of Trustees **APPROVED, Agenda Item a2**, Adoption of Resolution 2019-20-07, Board Remuneration for Trustee Alfonso Sanchez, by a vote of 3-1-1 by the Board of Trustees. Trustee Brake opposed the motion and Trustee Sanchez abstained.

H. DISCUSSION/ACTION/PUBLIC HEARING

Human Resources

Upon a motion by Trustee Brake, and seconded by Trustee Galvez, the Board of Trustees **APPROVED, Agenda Item I1**, Adoption of Resolution 2019-20-03; Recognizing October 13-19, 2019 as Week of the School Administrator, by a vote of 5-0-0 by the Board of Trustees.

Human Resources

Upon a motion by Trustee Brake, and seconded by Trustee Alvarado, the Board of Trustees **APPROVED, Agenda Item I2**, Adoption of Resolution 2019-20-04; Recognizing October 14-18, 2019 as National School Lunch Week, by a vote of 5-0-0 by the Board of Trustees.

Human Resources

Upon a motion by Trustee Brake, and seconded by Trustee Alvarado, the Board of Trustees **APPROVED, Agenda Item I3**, Provisional Internship Permit for Roberto Ramirez, by a vote of 5-0-0 by the Board of Trustees.

Learning & Teaching

The **Public Hearing** opened at 8:22 PM for public comments of **Agenda Item I4**, Public Hearing regarding the Sufficiency of Instructional Materials at All Ontario-Montclair School District Schools for the 2019-2020 School Year. The Public Hearing closed at 8:23 PM. There were no comments.

Learning & Teaching

Upon a motion by Trustee Alvarado, and seconded by Trustee Galvez, the Board of Trustees **APPROVED, Agenda Item I5**, Adoption of Resolution 2019-20-05; Sufficiency of Instructional Materials at All Ontario-Montclair School District Schools for the 2019-2020 School Year, by a vote of 5-0-0 by the Board of Trustees.

Business Services

Upon a motion by Trustee Galvez, and seconded by Trustee Brake, the Board of Trustees **APPROVED, Agenda Item I6**, 2018-2019 Financial Statements (Unaudited Actuals) and Supplementary Schedules, by a vote of 5-0-0 by the Board of Trustees.

I. CALL OUT OF CLOSED SESSION ACTIONS

Hector Macias, Assistant Superintendent, Human Resources reported no action was taken in Closed Session.

J. BOARD OF TRUSTEES COMMENTS AND RECOMMENDATIONS

Trustee Alvarado thanked staff for the presentations and stated she has enjoyed her recent site visits. Trustee Alvarado asked if teachers would like to have her visit their classrooms, they should send Irma Sanchez an email so that she can make the necessary arrangements.

Trustee Rivas thanked Montclair Police Department for their service. Trustee Rivas shared that she is enjoying her new job.

K. SUPERINTENDENT'S COMMENTS

Superintendent Dr. Hammond shared that October 2, 2019 is the official Ribbon Cutting Ceremony at De Anza Middle School and that the Vernon Middle School ceremony was a great success and thanked the Classified and Certificated staff for all the hard work and planning of the event. Superintendent Dr. Hammond shared that he was pleased with how it was student centered.

Superintendent Dr. Hammond shared that of the 32 OMSD schools, 31 schools applied, and 31 schools are going to be recognized as PBIS Silver (4), Gold (24), and Platinum (3) award recipients by the state of California. Superintendent Dr. Hammond thanked staff for their ongoing support.

Superintendent Dr. Hammond commented his recent site visits. In particular, he shared his visit at Sultana Elementary School and congratulated Ms. Randi Muehlen from Elderberry Elementary School as the recent San Bernardino County Teacher of the Year.

(Ref. a 1.6)

Superintendent Dr. Hammond congratulated Nelson Favela for his recent recognition by the Veterans of Foreign War as the recipient of the Educator of the Year. Superintendent Dr. Hammond thanked him for his service in the military and now as an educator.

Superintendent Dr. Hammond commended Irma Sanchez for her recent presentation to the staff of State Superintendent Tony Thurmond and for her recent project with Trustee Sarah Galvez with the Independent Order of the Odd Fellows, Ontario Lodge 345. Superintendent Dr. Hammond acknowledged the support of this civic organization who recently donated lunch bags with school supplies to all students at Arroyo, Mission, and Del Norte elementary schools. The local Nordstrom Department Store assisted with stuffing of school supplies and participation in the giveaway assembly.

Finally, Superintendent Dr. Hammond thanked City of Ontario Mayor pro Tem, Ruben Valencia for his attendance at the Board Meetings and for his support of all OMSD schools and the entire Ontario-Montclair School District.

L. INFORMATION/ANNOUNCEMENTS

- M1. Received for Information the Ontario-Montclair School District 2018-2019 California Physical Fitness Test Results.
- M2. Received for Information the San Bernardino County Superintendent of Schools Letter of Approval for the 2017/2018 – 2019/2020 Local Control Accountability Plan (LCAP).
- M3. Received for Information the 2018-2019 Williams Fourth Quarter Findings Report.
- M4. Received for Information the 2018-2019 Williams Fourth Quarter Uniform Complaint Report Summary.
- M5. Received for Information the San Bernardino County Superintendent of Schools Review of OMSD's 2019-2020 Adopted Budget.
- M6. Future Agenda Items
(Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322)
- M7. Next Regular Board Meeting
October 3, 2019 at 7:00 PM (Open Session) *
Chino Basin Water Conservation District
Waterwise Community Center
4594 San Bernardino Street, Montclair, California 91763
*Time and location may change.
Please refer to posted agenda or visit our District website.

M. ADJOURNMENT

On a motion from Trustee Brake and a second by Trustee Galvez, the Board Meeting at 8:34 PM, by a unanimous vote of 5-0-0 by the Board of Trustees.

ONTARIO-MONTCLAIR SCHOOL DISTRICT BOARD OF TRUSTEES

Kristen “Kris” Brake, Board Clerk

James Q. Hammond, Ed.D, Superintendent/Board Secretary

BOARD APPROVED:

Minutes respectfully submitted by: Irma Sanchez, Executive Assistant to the Superintendent.

Consent Calendar

(b) Business Services

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

November 7, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: Purchasing and Contracts Report (PCR 1920-02)

REQUESTED ACTION

Approve the contracts listed in the Purchasing and Contracts Report (PCR 1920-02).

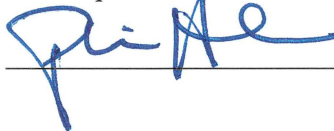
BACKGROUND INFORMATION

In accordance with Government Code 53060 and Education Codes 35160 and 17604, contracts must be approved by the Board of Trustees.

District staff routinely review existing contracts and bring those that need renewing to the Board for consideration.

The proposed contracts are included in the agenda under separate cover and are available for review.

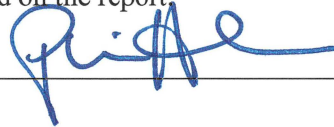
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

The fiscal impact and funding source(s) are delineated on the report.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the contracts listed in the Purchasing and Contracts Report (PCR 1920-02).

Approved by: James Q. Hammond, Superintendent



Purchasing and Contracts Report (PCR 1920-02)

November 7, 2019

The following contracts are included in the November 7, 2019 agenda and are available under separate cover:

1. Notice of Completion for PO 400942 with **TIME & ALARM SYSTEMS** for wireless security at Central Language Academy. At a final cost of \$23,038.85. [Originator: Purchasing/Fund: Restricted General]
2. Notice of Completion for PO 400975 with **WESTERN INDOOR ENVIRONMENTAL SERVICES** for ductwork cleaning at Howard and Moreno elementary schools and Wiltsey Middle School. At a final cost of \$45,495. [Originator: Purchasing/Fund: Restricted General]
3. Notice of Completion for PO 400976 with **INLAND EMPIRE FENCE AND CONSTRUCTION** for replacement of fencing at Vernon Middle School. At a final cost of \$24,500. [Originator: Purchasing/Fund: Restricted General]
4. Notice of Completion for PO 401002 with **ELIAS BROTHERS CONTRACTORS INC.**, for playground asphalt repairs at Kingsley Elementary School. At a final cost of \$23,921. [Originator: Purchasing/Fund: Restricted General]
5. Notice of Completion for PO 401015 with **REDWOOD PLUMBING** for new pressure regulator at Euclid Elementary School. At a final cost of \$23,944. [Originator: Purchasing/Fund: Restricted General]
6. Notice of Completion for PO 401017 with **EMPIRE EAGLE CONSTRUCTION** for tack board replacement at Wiltsey Middle School. At a final cost of \$17,100. [Originator: Purchasing/Fund: Restricted General]
7. Notice of Completion for PO 401039 with **ROOFCORP** for roof repairs at Oaks Middle School Building E. At a final cost of \$59,917. [Originator: Purchasing/Fund: Restricted General]
8. Notice of Completion for PO 401046 with **VASQUEZ CONSTRUCTION ENGINEERING** for parking lot repairs at De Anza Middle School. At a final cost of \$59,589.72. [Originator: Purchasing/Fund: Restricted General]
9. Notice of Completion for PO 401048 with **AIR-EX AIR CONDITIONING INC.**, for ductwork repairs and replacement at Euclid Elementary School. At a final cost of \$27,886.55. [Originator: Purchasing/Fund: Restricted General]
10. Notice of Completion for PO 401050 with **ELIAS BROTHERS CONTRACTORS INC.**, for asphalt repairs at Sultana Elementary School. At a final cost of \$29,953. [Originator: Purchasing/Fund: Restricted General]
11. Notice of Completion for PO 401258 with **M.A. OGG HEATING & AIR CONDITIONING** for air conditioning replacement at Serrano Middle School. At a final cost of \$19,769. [Originator: Purchasing/Fund: Restricted General]
12. Notice of Completion for PO 401380 with **REDWOOD PLUMBING** for restroom fixture at Euclid Elementary School. At a final cost of \$31,945. [Originator: Purchasing/Fund: Restricted General]
13. Notice of Completion for PO 401634 with **MIKE'S CUSTOM FLOORING** for supply and installation of window blinds at Euclid Elementary School. At a final cost of \$18,348.26. [Originator: Purchasing/Fund: Restricted General]

(Ref. b 3.2)

Purchasing and Contracts Report (PCR 1920-02)

November 7, 2019

14. Notice of Completion for PO 401671 with **CANAM ERGONOMICS INC.**, for office furniture in Principal and nurse's office at Central Language Academy. At a final cost of \$29,944. [Originator: Purchasing/Fund: Restricted General]
15. Notice of Completion for PO 401682 with **ROOFCORP** for roof repairs at Edison Elementary School Buildings A, B & C. At a final cost of \$32,078. [Originator: Purchasing/Fund: Restricted General]
16. Notice of Completion for PO 401964 with **VASQUEZ CONSTRUCTION ENGINEERING** for concrete removal for portables at Euclid Elementary School. At a final cost of \$15,850.62. [Originator: Purchasing/Fund: Restricted General]
17. Contract C-190-320 with **BMX FREESTYLE TEAM, LLC**, to present a BMX assembly to students at Monte Vista Elementary School. Assemblies promote teamwork and positive citizenship. Effective May 1, 2020 through May 22, 2020. Total cost not to exceed \$1,200. [Originator: Business Services/Fund: ASB/Donations]
18. Contract C-190-324 with **THOR'S REPTILE FAMILY** to provide assemblies for students at Monte Vista Elementary School. The assemblies are aligned to and support the science curriculum and provide experiences to strengthen the physical, social, and emotional development of students. Effective November 1, 2019 through November 15, 2019. Total cost not to exceed \$400. [Originator: Business Services/Fund: Donations]
19. Contract C-190-326 with **MARK BECKWITH dba BUILDING BLOCK ENTERTAINMENT** to provide assemblies focusing on the importance of recycling at Edison Elementary School, assembly is sponsored by the City of Ontario. Effective January 5, 2020 through January 29, 2020. At no cost to the District. [Originator: Business Services]
20. Contract C-190-327 with **BUBBLEMANIA AND COMPANY** to provide assemblies for students at Monte Vista Elementary School with an emphasis on science. Effective November 8, 2019 through November 30, 2019. Total cost not to exceed \$325. [Originator: Learning & Teaching/Fund: Donations]
21. Contract C-190-328 with **ARTISTRYFOTO** to provide photography services for the 2020-2021 school year at Vernon Middle School. Effective July 1, 2020 through June 30, 2021. At no cost to the District. [Originator: Business Services]
22. Contract C-190-329 with **JOHN'S INCREDIBLE PIZZA** for Arroyo Elementary School to hold student recognition event. Effective May 1, 2020 through May 31, 2020. Total cost not to exceed \$650. [Originator: Business Services/Fund: General]
23. Contract C-190-334 with **BLACKBOARD, INC.**, to add a template to the OMSD website for video playback. Effective October 1, 2019 through November 6, 2020. Total cost not to exceed \$7,000. [Originator: Information Services/Fund: General]
24. Contract C-190-337 with **ZOOM VIDEO COMMUNICATIONS, INC.**, to provide conferencing services for District and school events. Effective July 5, 2019 through July 4, 2020. Total cost not to exceed \$9,000. [Originator: Information Services/Fund: General]
25. Contract C-190-338 with **CLASSLINK, INC.**, to provide students a single sign on to web and Windows applications, as well as cloud storage. Effective November 7, 2019 through November 6, 2020. Total cost not to exceed \$10,095. [Originator: Information Services/Fund: General]

Purchasing and Contracts Report (PCR 1920-02)

November 7, 2019

26. Contract C-190-341 with **CDW-G, LLC**, for protection against electronic threats including spam, spyware, trojans and viruses. Effective October 8, 2019 through October 7, 2020. Total cost not to exceed \$1,512. [Originator: Information Services/Fund: General]
27. Contract C-190-342 with **ROBERTO CHRISTIAN GARCIA** to provide filming and video camera services for the District. Effective October 21, 2019 through June 30, 2020. Total cost not to exceed \$7,400. [Originator: Information Services/Fund: General]
28. Contract C-190-343 with **CAREERSTAFF UNLIMITED** to provide Registered Nurse and/or Licensed Vocational Nurse for supplemental staffing on an as-needed basis. Effective September 18, 2019 through June 30, 2020. Total cost not to exceed amounts on rate sheet. [Originator: Learning & Teaching/Fund: General]
29. Contract C-190-344 with **CHAPMAN UNIVERSITY** to provide clinical education experience for students enrolled in the Physical Therapy program. Effective January 1, 2020 through December 31, 2025. At no cost to the District. [Originator: Human Resources]
30. Contract C-190-345 with **EMS LINQ, INC.**, to provide software for online catering and web hosting for nutrition services. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$995. [Originator: Food & Nutrition Services/Fund: Cafeteria]
31. Contract C-190-346 with **SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS** to implement Agreement No. #19/20-0363 for the disbursement of stipends to eligible staff members to be used to address the retention of qualified childcare employees in state-subsidized childcare centers per AB212. Effective July 1, 2019 through June 30, 2020. At no cost to the District. [Originator: Learning & Teaching]
32. Contract C-190-347 with **LEXIA LEARNING SYSTEMS LLC** to implement the digital literacy intervention program at Monte Vista Elementary School. Effective September 1, 2019 through August 31, 2020. Total cost not to exceed \$9,000. [Originator: Learning & Teaching/Fund: General]
33. Contract C-190-348 with **ALEXANDER COMPTON** for classified, certificated, and management professional development in the areas of PBIS, MTSS, growth mindset and positive culture, provide school site support to the District International Baccalaureate schools (Arroyo, Bon View, Hawthorne, and Wiltsey), lead coaching and motivational presentations for after school sports programs/SASA, and consultation and support for future international field trips and sister school projects. Effective November 1, 2019 through June 30, 2022. Total cost not to exceed \$16,000. [Originator: Superintendent's Office/Fund: Donations/Other Local Income]
34. Contract C-190-349 with **SAN BERNARDINO COUNTY DISTRICT ADVOCATES FOR BETTER SCHOOLS (SANDABS)** for membership for the 2019-2020 school year. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$2,000. [Originator: Superintendent's Office/Fund: General]
35. Contract C-190-352 with **AMY'S FARM** to provide outdoor education activities for students at Bon View Elementary School. The outdoor educational activities are aligned to and support the science and social studies curriculum and provide experiences to strengthen the physical, social, and emotional development of students. Effective April 1, 2020 through May 30, 2020. Total cost not to exceed \$1,000. [Originator: Business Services/Fund: Donations]

Purchasing and Contracts Report (PCR 1920-02)

November 7, 2019

36. Contract C-190-353 with **DISCOVERY CUBE ORANGE COUNTY** to provide science education activities for students at Bon View Elementary School. The educational activities are aligned to and support the science curriculum. Effective March 1, 2020 through May 30, 2020. Total cost not to exceed \$1,400. [Originator: Business Services/Fund: Donations]
37. Contract C-190-354 with **COLONIAL CHESTERFIELD AT RILEY'S FARM** to provide outdoor education activities for students at Bon View Elementary School. The outdoor educational activities are aligned to and support the science and social studies curriculum and provide experiences to strengthen the physical, social, and emotional development of students. Effective March 1, 2020 through May 30, 2020. Total cost not to exceed \$1,550. [Originator: Business Services/Fund: Donations]
38. Contract C-190-355 with **STONE SOUP FARM & HERITAGE ORCHARD** to provide outdoor education activities for students at Bon View Elementary School. The outdoor educational activities are aligned to and support the science and social studies curriculum and provide experiences to strengthen the physical, social, and emotional development of students. Effective April 1, 2020 through May 30, 2020. Total cost not to exceed \$1,500. [Originator: Business Services/Fund: Donations]
39. Correction to Contract C-190-118 with **OCEAN INSTITUTE** to provide outdoor educational activities for students at Central Language Academy. The educational activities provide experiences to strengthen the physical, social, and emotional development of students. Correction is to dates. Effective October 1, 2019 through May 23, 2020. At no cost to the District. [Originator: Business Services]
40. Amendment M1 to Contract C-190-221 with **CALIFORNIA DEPARTMENT OF EDUCATION CSPP-9425** to accept funding for child development program. Amendment is to increase reimbursable amount. Maximum reimbursable amount to increase by \$99,825 for a revised not to exceed reimbursable amount of \$3,174,298. All other properties of agreement to remain unchanged. [Originator: Learning & Teaching/Fund: Child Development]
41. Amendment M2 to Contract C-189-111 with **BARRY'S SECURITY SERVICE** to provide uniformed security services on an as needed basis at various schools in the District. Amendment is to cost. Total cost of amendment not to exceed \$10,000, for a revised annual total cost not to exceed \$60,000. All other properties of agreement to remain unchanged. [Originator: Facilities Planning & Operations/Fund: General]

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

November 7, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: Acceptance of Gifts/Donations

REQUESTED ACTION

Approve the acceptance of gifts/donations to benefit and provide additional resources for District schools and/or programs.

BACKGROUND INFORMATION

In accordance with Board Policy/Administrative Regulation 3290, donations valued at \$200 or more made to the District by individuals and organizations are presented to the Board of Trustees for approval. Subject to the Board's acceptance, the Board President shall send a letter of appreciation to the group and/or individual.

The gifts listed in Exhibit A will benefit and provide additional resources for District schools and/or programs.


Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

All monetary/items donated become District property and at the Superintendent or designee's discretion, may be used at a particular site. The fiscal impact is identified in Exhibit A.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the acceptance of these gifts/donations.

Approved by: James Q. Hammond, Superintendent



Exhibit A

ACCEPTANCE OF GIFTS/DONATIONS

Submitted to the Board of Trustees for Approval on November 7, 2019

Name of Donor	School/Department	Designated Use	Monetary/Items Donated
San Bernardino County Superintendent of Schools	Districtwide	General use	Conference table, chairs and cabinet <i>Estimated Value \$500</i>

(Ref. b 4.2)

*For non-monetary items estimated values are provided by the donors.

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

November 7, 2019

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: Budget Adjustments – September 2019

REQUESTED ACTION

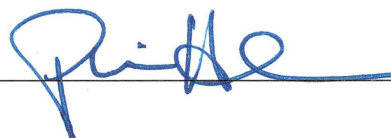
Approve budget adjustments to the District's budget identifying the increases, decreases, and changes to various revenue, expenditure, and fund balance accounts.

BACKGROUND INFORMATION

Education Code sections 42600-42602 authorize the Board to approve necessary budget adjustments that increases, decreases, or adjusts the District's budgeted revenues, expenditures and fund balances.

Throughout the fiscal year, adjustments to the District's budget are necessary to reflect any changes in the revenue and expenditure assumptions. Examples of common adjustments range from changes in State revenue assumptions, to changes in expenditure estimates due to collective bargaining agreements, to updated actuarial information. All District fund types are subject to budget adjustments, and as needed are presented as Exhibit 'A' for approval/ratification.

Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

Preparing and presenting budget adjustments have no direct financial impact; rather, any budget increases, decreases, and adjustments presented here reflect the impact that other Board actions such as approving contracts, grants, and changes in personnel have on the District's financial condition.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve budget adjustments to the District's budget identifying the increases, decreases, and changes to various revenue, expenditure, and fund balance accounts.

Approved by: James Q. Hammond, Superintendent

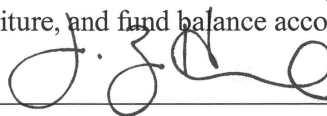


Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

November 7, 2019

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **General Fund (Unrestricted)**

Period Covered: **September 1, 2019 – September 30, 2019**

	<u>Increases</u>	<u>Decreases</u>	<u>Net Change</u>
<u>Revenues</u>			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	61,060	-	61,060
Other Sources and Transfers In	68,973	205,329	(136,356)
Subtotals – Revenues	<u>130,033</u>	<u>205,329</u>	<u>(75,296)</u>
<u>Expenditures</u>			
Certificated Salaries	699,775	292,553	407,222
Classified Salaries	79,531	7,047	72,484
Employee Benefits	280,482	97,339	183,143
Books and Supplies	3,352,230	14,045	3,338,185
Other Operating Expenditures	1,220,775	31,250	1,189,525
Capital Outlay	-	-	-
Other Uses and Transfers Out	85	50,664	(50,579)
Subtotals – Expenditures	<u>5,632,878</u>	<u>492,898</u>	<u>5,139,980</u>
Net Increase/(Decrease) to Fund Balance			<u>(5,215,276)</u>

General description of above budget transfers, increases and decreases:

Budgeted expenditures increased to reflect the unrestricted general fund carryover (i.e. School Site Discretionary, School Donations, Targeted Program Carryover, California Academic Standards Implementation Carryover, etc.) from 2018-19.

(Ref. b 5.2)

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

November 7, 2019

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **General Fund (Restricted)**

Period Covered: **September 1, 2019 – September 30, 2019**

	<u>Increases</u>	<u>Decreases</u>	<u>Net Change</u>
<u>Revenues</u>			
LCFF	-	-	-
Federal Revenue	325,219	1,264	323,955
Other State Revenue	523	-	523
Other Local Revenue	1,393	-	1,393
Other Sources and Transfers In	205,329	68,973	136,356
Subtotals – Revenues	<u>532,464</u>	<u>70,237</u>	<u>462,227</u>
<u>Expenditures</u>			
Certificated Salaries	108,754	8,000	100,754
Classified Salaries	115,475	-	115,475
Employee Benefits	75,649	1,644	74,005
Books and Supplies	1,917,006	11,264	1,905,742
Other Operating Expenditures	130,218	38,268	91,950
Capital Outlay	-	-	-
Other Uses and Transfers Out	50,664	85	50,579
Subtotals – Expenditures	<u>2,397,766</u>	<u>59,261</u>	<u>2,338,505</u>
Net Increase/(Decrease) to Fund Balance			<u>(1,876,278)</u>

General description of above budget transfers, increases and decreases:

Revenues and expenditures increased in the Restricted General Fund to reflect deferred revenue (carryover) in federal categorical programs, primarily Title IV from the 2018-2019 fiscal year. In addition, carryover from the prior year for Lottery programs, Mental Health, and Low Performing Student Grant were budgeted to spend.

(Ref. b 5.3)

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

November 7, 2019

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Child Development**

Period Covered: **September 1, 2019 – September 30, 2019**

	<u>Increases</u>	<u>Decreases</u>	<u>Net Change</u>
<u>Revenues</u>			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	7,550	-	7,550
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	<u>7,550</u>	<u>-</u>	<u>7,550</u>
<u>Expenditures</u>			
Certificated Salaries	-	-	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	64,327	-	64,327
Other Operating Expenditures	-	-	-
Capital Outlay	-	-	-
Other Uses and Transfers Out	-	-	-
Subtotals – Expenditures	<u>64,327</u>	<u>-</u>	<u>64,327</u>
Net Increase/(Decrease) to Fund Balance			<u>(56,777)</u>

General description of above budget transfers, increases and decreases:

Carryover funds budgeted from prior year for the Quality Start San Bernardino County program.

(Ref. b 5.4)

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

November 7, 2019

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Cafeteria**

Period Covered: **September 1, 2019 – September 30, 2019**

	<u>Increases</u>	<u>Decreases</u>	<u>Net Change</u>
<u>Revenues</u>			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	-	-	-
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	-	-	-
<u>Expenditures</u>			
Certificated Salaries	-	-	-
Classified Salaries	1,137	24,589	(23,452)
Employee Benefits	4,200	-	4,200
Books and Supplies	15,500	-	15,500
Other Operating Expenditures	3,752	-	3,752
Capital Outlay	-	-	-
Other Uses and Transfers Out	-	-	-
Subtotals – Expenditures	24,589	24,589	-
Net Increase/(Decrease) to Fund Balance			-

General description of above budget transfers, increases and decreases:

Routine budgeted expenditure adjustments made between major object categories.

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

November 7, 2019

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Building Fund**

Period Covered: **September 1, 2019 – September 30, 2019**

	<u>Increases</u>	<u>Decreases</u>	<u>Net Change</u>
<u>Revenues</u>			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	-	-	-
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	-	-	-
<u>Expenditures</u>			
Certificated Salaries	-	-	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	40,000	-	40,000
Other Operating Expenditures	-	40,000	(40,000)
Capital Outlay	-	-	-
Other Uses and Transfers Out	-	-	-
Subtotals – Expenditures	40,000	40,000	-
Net Increase/(Decrease) to Fund Balance			-

General description of above budget transfers, increases and decreases:

Routine budgeted expenditure adjustments made between major object categories.

(Ref. b 5.6)

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

November 7, 2019

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Capital Facilities Program**

Period Covered: **September 1, 2019 – September 30, 2019**

	<u>Increases</u>	<u>Decreases</u>	<u>Net Change</u>
<u>Revenues</u>			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	506,899	-	506,899
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	<u>506,899</u>	<u>-</u>	<u>506,899</u>
<u>Expenditures</u>			
Certificated Salaries	-	-	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Other Operating Expenditures	-	-	-
Capital Outlay	-	-	-
Other Uses and Transfers Out	-	-	-
Subtotals – Expenditures	<u>-</u>	<u>-</u>	<u>-</u>
Net Increase/(Decrease) to Fund Balance			<u>506,899</u>

General description of above budget transfers, increases and decreases:

Increased Other Local Revenue to account for additional developer fee collections.

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

November 7, 2019

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **School Facilities Program**

Period Covered: **September 1, 2019 – September 30, 2019**

	<u>Increases</u>	<u>Decreases</u>	<u>Net Change</u>
<u>Revenues</u>			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	-	-	-
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	-	-	-
<u>Expenditures</u>			
Certificated Salaries	-	-	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	20,000	(20,000)
Other Operating Expenditures	20,000	-	20,000
Capital Outlay	-	-	-
Other Uses and Transfers Out	-	-	-
Subtotals – Expenditures	20,000	20,000	-
Net Increase/(Decrease) to Fund Balance			-

General description of above budget transfers, increases and decreases:

Routine budgeted expenditure adjustments made between major object categories.

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

November 7, 2019

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Special Reserve Capital Outlay**

Period Covered: **September 1, 2019 – September 30, 2019**

	<u>Increases</u>	<u>Decreases</u>	<u>Net Change</u>
<u>Revenues</u>			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	-	-	-
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	-	-	-
<u>Expenditures</u>			
Certificated Salaries	-	-	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	10,500	-	10,500
Other Operating Expenditures	600,000	-	600,000
Capital Outlay	3,000	7,500	(4,500)
Other Uses and Transfers Out	-	-	-
Subtotals – Expenditures	613,500	7,500	606,000
Net Increase/(Decrease) to Fund Balance			(606,000)

General description of above budget transfers, increases and decreases:

Other Operating Expenditures was increased to cover the additional architect expense for various projects.

(Ref. b 5.9)

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

November 7, 2019

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Self Insurance**

Period Covered: **September 1, 2019 – September 30, 2019**

	<u>Increases</u>	<u>Decreases</u>	<u>Net Change</u>
<u>Revenues</u>			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	166,606	-	166,606
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	<u>166,606</u>	<u>-</u>	<u>166,606</u>
<u>Expenditures</u>			
Certificated Salaries	-	-	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	110,000	-	110,000
Other Operating Expenditures	82,000	-	82,000
Capital Outlay	-	-	-
Other Uses and Transfers Out	-	-	-
Subtotals – Expenditures	<u>192,000</u>	<u>-</u>	<u>192,000</u>
Net Increase/(Decrease) to Fund Balance			<u>(25,394)</u>

General description of above budget transfers, increases and decreases:

Budgeted revenues and expenditures increased to account for the collection of additional payments for the administration of the workers' compensation program along with the safety credit reimbursement for the Automated External Defibrillators (AED) Machines.

(Ref. b 5.10)

Consent Calendar

(c) Human Resources

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

November 7, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Certificated Personnel Recommendations Report #CERT1920-1107**

REQUESTED ACTION

Approve Certificated Personnel Recommendations.

EMPLOYMENT

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Elisabeth Armijo	RSP Teacher/Euclid	10/25/2019
Megan Cruz	Teacher/Mission	TBD
Jessica Hernandez	Teacher/Monte Vista	TBD
Elizabeth Olson	TOA 60%/Ramona	TBD
Tuan Anthony Tran	Psychologist/Briggs-SPED	TBD

ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Vincent Defabiis	Teacher/Mission to TOA-Curriculum Support/Kingsley	10/07/2019

CERTIFICATED SUBSTITUTES

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Lucrecia Arras	Substitute Teacher	10/24/2019
Michael Furr	Substitute Teacher	10/23/2019
Michael Lopez	Substitute Teacher	10/23/2019
Yvette Roberson	Substitute Teacher	10/14/2019

REQUESTS FOR LEAVE OF ABSENCE

<u>NAME</u>	<u>LEAVE REQUEST</u>	<u>EFFECTIVE</u>
Jeanette Barber	Teacher/Vista Grande Extended Medical Leave	10/15/2019-11/08/2019

Certificated Personnel Recommendations Report #CERT1920-1107

November 7, 2019

REQUESTS FOR LEAVE OF ABSENCE (continued)

<u>NAME</u>	<u>LEAVE REQUEST</u>	<u>EFFECTIVE</u>
Stacey Beeson	Teacher/Bon View Medical Leave	09/30/2019-11/08/2019
Katherine Gross	Teacher/Sultana Extended Medical Leave	10/09/2019-10/14/2019
Veronica Guevara	Teacher/Central Medical Leave	10/20/2019-11/26/2019
Alejandra Hopper	SDC Teacher/Berlyn Medical Leave	10/28/2019-01/06/2020
Kathryn Hutchings	Teacher/Corona Medical Leave	09/09/2019-10/15/2019
Melissa Meneses	Teacher/El Camino FMLA Leave	10/11/2019-11/22/2019
Laura Elizabeth Munez	Preschool Inclusion Teacher/Montera Medical Leave	10/16/2019-11/16/2019
Stacey Peck	Teacher/Lehigh Medical Leave	10/28/2019-12/08/2019
Taylor Quentin	PE Teacher/Briggs-L&T Medical Leave	10/18/2019-10/30/2019
Sylvia Samaniego	Teacher/Ramona Medical Leave	10/17/2019-11/27/2019
Shannon Scott	Teacher/Serrano Medical Leave	10/24/2019-11/19/2019
Margaret Smit	Teacher/Howard Medical Leave	10/21/2019-12/24/2019
Rosa Vasquez	Coordinator, Program Engagement & Community Outreach/Linda Vista Extended Medical Leave	10/10/2019-12/02/2019

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

November 7, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Classified Personnel Recommendations Report #CLA1920-1107**

REQUESTED ACTION

Approve Classified Personnel Recommendations.

EMPLOYMENT

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Leah Cardenas	Proctor/Bon View	TBD
Yesenia Carrillo-Acosta	IA-Learning Needs/Corona	10/08/2019
Silvia Chacon	Speech Language Pathologist Asst./Briggs-SPED	11/12/2019
Sandra Garcia	IA-Learning Needs/Bon View	10/09/2019
Huu Khiem Ho	Custodian/Central 6 hrs.	11/04/2019
Gina McGowan	School Office Asst. I/Montera	10/22/2019
Isela Mercado	Food Service Asst. I/Howard	10/29/2019
Ruben Moreno	Custodian/Howard 4 hrs. and Ramona 4 hrs.	11/04/2019
Silvia Saldivar	Library Media Asst./Vineyard	10/15/2019
Caroline Williams	Food Service Asst. II/Vina Danks	11/07/2019
Denise Zacarias	IA-Learning Needs/Monte Vista	10/10/2019

ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE, ADDITIONAL ASSIGNMENT

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Alfredo Alejandrez	Custodian/Ramona 4 hrs. & Howard 4 hrs. to Wiltsey 8 hrs.	11/04/2019
Silvia Alonzo	IA-Learnings Needs/Sultana to Bon View	10/14/2019
Joel Alvidrez Jr.	Custodian/Kingsley 7 hrs. to Serrano 8 hrs.	10/28/2019
Nathaly Gonzalez	School Office Asst. I/Vineyard 3 hrs. & School Office Asst. II/Lincoln to School Office Asst. I/Buena Vista 8 hrs.	11/12/2019
Sylvia Kennedy	IA-Learning Needs/Sultana to Howard	10/14/2019
Fabiola Lizarraga	School Office Asst. I/Kingsley 6 hrs. to 8 hrs.	10/11/2019
Mayra Lomeli	Fiscal Services Technician/Payroll to Lead Risk Management Technician/Briggs-Risk Management	11/01/2019
David Murillo	Custodian/Central 6 hrs. to Kingsley 7 hrs.	11/04/2019
Clarrisa Vasquez	39-Month Rehire List/IA-Learning Needs/Sultana	11/04/2019
Sandra Vega	School Office Asst. I/Central to District Student Records/Briggs-CWA	11/01/2019

(Ref. c 2.1)

Classified Personnel Recommendations Report #CLA1920-1107

November 7, 2019

CLASSIFIED SUBSTITUTES

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Ana Acosta-Aguayo	Substitute Proctor	10/21/2019
Anabel Acosta	Substitute Behavior Intervention Asst./Instructional Asst./ Learning Needs/Special Needs Program/Special Orthopedic Asst.	10/18/2019
Michael Ghandour	Substitute Clerical	10/30/2019
Arlene Gusman	Substitute Instructional Asst./Learning Needs/PE Asst./ Special Needs Program Asst.	10/23/2019
Yesenia Lainez	Substitute Behavior Intervention Asst./Instructional Asst./ Learning Needs/Special Orthopedic Asst.	10/17/2019
Aris Morales	Substitute Special Needs Asst.	10/10/2019
Sammy Pereyra	Substitute Instructional Asst./Learning Needs/PE Asst./ Special Needs Program Asst.	11/22/2019
Topacio Sanchez	Substitute Proctor	10/15/2019
Serena Velasquez	Substitute Proctor	10/25/2019

SHORT TERM ASSIGNMENT CLASSIFIED SUBSTITUTES

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
None.		

REQUEST FOR LEAVE OF ABSENCE

<u>NAME</u>	<u>LEAVE REQUEST</u>	<u>EFFECTIVE</u>
Gerardo Acosta	Head Custodian I/Vineyard Medical Leave	09/23/2019-11/14/2019
Anthony Bogaczyk	Videographer/Briggs-IS Medical Leave	10/29/2019-11/20/2019
Cindy Chavez Alvarez	Proctor/El Camino Extended Medical Leave	09/26/2019-10/31/2019
Susana Castillo	IA Software Support Technician/Briggs-IS Medical Leave	10/22/2019-12/08/2019

Classified Personnel Recommendations Report #CLA1920-1107

November 7, 2019

REQUEST FOR LEAVE OF ABSENCE (continued)

<u>NAME</u>	<u>LEAVE REQUEST</u>	<u>EFFECTIVE</u>
Cindy Chavez	Proctor/El Camino Extended Medical Leave	10/16/2019-11/18/2019
Ismael Garcia	Student Mentor and Campus Asst./Briggs-L&T Extended Medical Leave	09/20/2019-11/14/2019
Veronica Garcia-Cerecedes	IA-Behavior Intervention/El Camino Medical Leave	10/28/2019-11/08/2019
Adriana Gonzalez	Proctor/Edison FMLA Leave	10/15/2019-10/31/2019
Valinda Johnson	Executive Asst./Briggs-Fiscal Services Intermittent FMLA Leave	10/28/2019-06/30/2020
Tomas Lopez	Custodian/Sultana Extended Medical Leave	10/24/2019-11/03/2019
Debra Marin	School Office Asst. I/Lehigh Medical Leave	10/22/2019-11/22/2019
Karen Martin	IA-Learning Needs/Sultana Medical Leave	10/11/2019-11/12/2019
Debra Olmos	Food Service Asst. I/Elderberry Medical Leave	11/04/2019-12/16/2019
Matthew Rincon	Campus Safety Officer/Oaks FMLA Leave	09/24/2019-10/04/2019
Cynthia Rios	Special Needs Program Asst./Berlyn Extended Medical Leave	10/09/2019-10/16/2019
Cynthia Rios	Special Needs Program Asst./Berlyn FMLA Leave	10/17/2019-12/19/2019
Carmen Rodriguez	Bus Driver/Transportation Extended Medical Leave	10/07/2019-11/24/2019
Luisa Sanchez-Escobar	Senior Office Asst./Student & Family Support Extended Medical Leave	10/17/2019-11/11/2019
Elba Thomas	Food Service Asst. I/Monte Vista FMLA Leave	10/22/2019-11/22/2019
Maryann Wolf	Food Service Asst. II/Vernon Extended Medical Leave	12/24/2019-12/31/2019

(Ref. c 2.3)

Classified Personnel Recommendations Report #CLA1920-1107

November 7, 2019

REVISED APPROVED LEAVE OF ABSENCE

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>APPROVED DATES</u>	<u>REVISED DATES</u>
Jasmine Ramirez	School Office Asst. I/ Del Norte	08/01/2019-11/01/2019 Extended Medical Leave	08/01/2019-10/15/2019 Extended Medical Leave
Karissa Silagny	School Office Asst. II/ Vernon	09/30/2019-12/20/2019 FMLA Leave	12/20/2019-01/10/2020 FMLA Leave

RETIREMENT, RESIGNATION, PROBATIONARY RELEASE AND TERMINATION

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Lisette Ayala	IA-Learning Needs Asst./Haynes	11/01/2019
Veronica Ledezma	Food Service Asst. I/Euclid	10/22/2019
Richard Luna	Grounds Maintenance Worker II/Briggs-Operations	11/20/2019
Andrew Martinez	Bus Driver/Transportation	10/04/2019
Carol Olson	Proctor/El Camino	10/03/2019
Jose Luis Ramos Jr.	Special Needs Program Asst./Lincoln	10/25/2019
Fady Saleh	HVAC Technician/Briggs-Operations	10/03/2019

Prepared by: Hector Macias, Assistant Superintendent, Human Resources 

Reviewed by: Phil Hillman, Chief Business Official 

Approved by: James Q. Hammond, Superintendent 

Consent Calendar

(d) Learning & Teaching

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

November 7, 2019

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **2019-2020 School Plans for Student Achievement (SPSA) for 32 School Sites (Additional Supporting Information Available Under Separate Cover)**

REQUESTED ACTION

Approve the 2019-2020 School Plans for Student Achievement (SPSA) for 32 School Sites (Additional Supporting Information Available Under Separate Cover).

BACKGROUND INFORMATION

The California Department of Education requires that all schools receiving Title I, Title II and/or Title III funds develop a School Plan for Student Achievement (SPSA), which contains a needs assessment and developed plan of all program services to students based on the needs assessment, which may include other federal and state programs, allocated to the school. Under Every Student Succeeds Act (ESSA) the state revised the SPSA template to meet the requirement of Schoolwide Programs and to meet the California accountability structure for schools identified as Comprehensive Support and Improvement (CSI), Targeted Support and Improvement (TSI) or Additional Targeted Support and Improvement (ATSI). The SPSA identifies academic, climate and parent engagement goals based on identified need, and includes metrics, student groups served, strategies and funding resources to reach desired student outcomes. Once the SPSA is developed for the 2019-2020 school year, each subsequent year the school will involve multiple stakeholders in an annual review of each goal. This process aligns to a cycle of continuous improvement aimed at ensuring all students succeed in reaching academic standards set by the State Board of Education.

Board Policy 0420-School Plans/Site Councils states, "The Board of Trustees believes that comprehensive planning is necessary at each school in order to focus school improvement efforts on student academic achievement and facilitate the effective use of available resources. The Superintendent or designee shall ensure that school plans provide clear direction and identify cohesive strategies aligned with school and district goals."

Each school site has developed a 2019-2020 SPSA by working collaboratively with their School Site Council (SSC), teachers, staff, students, parent advisory committees, representing English learners, Special Education and Gifted and Talented Education students, to prioritize program requirements based on school data and District initiatives, develop goals aligned with the District's Local Control Accountability Plan (LCAP) and develop strategies to meet these goals. The SSC at each school considered input from multiple stakeholder groups and approved their SPSA.

District staff subsequently reviewed each SSC-approved SPSA to ensure it met the content requirements for all applicable programs, is based on an analysis of current practices and student academic performance, and reasonably links strategies to identified needs of the school and its students. Staff also ensured that goals included in the school's SPSA are aligned with the goals identified in the District's LCAP.

(Ref. d 1.1)

2019-2020 School Plans for Student Achievement (SPSA) for 32 School Sites (Additional Supporting Information Available Under Separate Cover)

November 7, 2019

Finally, the Board of Trustees shall, at a regularly scheduled Board meeting, review and approve each school's SPSA and any subsequent material revisions affecting the academic programs for students participating in the federal and state programs addressed in the SPSA. The Board shall certify that, to the extent allowable under federal law, the SPSA is consistent with District local plans required as a condition of receiving federal funding. However, whenever the Board of Trustees does not approve a school's SPSA, it shall communicate its specific reasons for disapproval of the plan to the SSC of said school. The SSC shall then revise and resubmit the SPSA to the Board for its approval (Education Code 64001).

The 2019-2020 School Plans for Student Achievement (SPSA) for 32 School Sites are submitted under separate cover. They are also available for viewing in the Learning & Teaching Division office and, once approved, on the District's website.

Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching



FINANCIAL IMPLICATIONS

Financial implications noted on each school's SPSA.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the 2019-2020 School Plans for Student Achievement (SPSA) for 32 School Sites.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

November 7, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: OMSD School Sponsored Overnight Field Trip List FT1920-05

REQUESTED ACTION

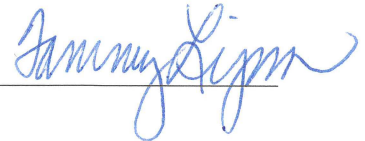
Approve the OMSD School Sponsored Overnight Field Trip List FT1920-05 (Exhibit A).

BACKGROUND INFORMATION

In accordance with Board Policy 6153 School-Sponsored Trips, "The Board of Trustees recognizes that school-sponsored trips are an important component of a student's development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the district's course of study or school-related social, educational, cultural, athletic, school band activities, or other extracurricular or co-curricular activities." It further states, "Requests for all school-sponsored trips involving out-of-state, out-of-country, or overnight travel shall be submitted to the Superintendent or designee. The Superintendent or designee shall review the request and make a recommendation to the Board as to whether the request should be approved by the Board."

The OMSD School Sponsored Overnight Field Trip List FT1920-05 (Exhibit A) meets the instructional objectives.

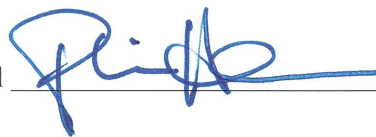
Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching



FINANCIAL IMPLICATIONS

None for the information presented.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the OMSD School Sponsored Overnight Field Trip List FT1920-05 (Exhibit A).

Approved by: James Q. Hammond, Superintendent



Exhibit A

OMSD School Sponsored Overnight Field Trip List FT1920-05

November 7, 2019

School/Department	Event and Location	Dates	Emphasis
Bon View Elementary School	Emerald Cove Outdoor Science Institute Running Springs, CA	December 4, 2019 through December 6, 2019	Earth science curriculum
Mission Elementary School	Emerald Cove Outdoor Science Institute Running Springs, CA	December 4, 2019 through December 6, 2019	Earth science curriculum

Discussion/Action/Public Hearing

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

November 7, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Adoption of Resolution 2019-20-11, Recognizing December 2, 2019 as California Day of the Special Educator**

REQUESTED ACTION

Approve the Adoption of Resolution 2019-20-11, Recognizing December 2, 2019 as California Day of the Special Educator.

BACKGROUND INFORMATION

The California Association of Resource Specialists has designated December 2, 2019 as California Day of the Special Educator. Special education staff members have positively impact the lives of children and youth with special needs. These amazing colleagues are dedicated to serving students and families and ensure that the whole child matures in a healthy, loving and structured environment. The Special Educator regularly participates in specialized trainings to ensure that both the academic and social/emotional development goals of the students are met.

This honorable group of educators is composed of special day class teachers, resource specialists, speech and language pathologists, paraprofessionals, behavior specialists, occupational therapists, physical therapists, adapted physical education teachers, deaf and hard of hearing specialists, visually impaired specialists, mobility specialists, autism specialists, program specialists, psychologists, and nurses who work in schools and serve students in special education.

Resolution 2019-20-11 (Exhibit A) has been prepared to recognize December 2, 2019 as California Day of the Special Educator. The Ontario-Montclair School District acknowledges the endless efforts and dedication of the special education team in the District.

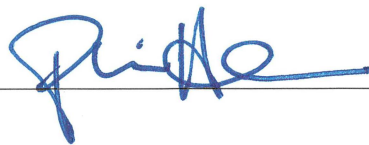
Prepared by: Hector Macias, Assistant Superintendent



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve adoption of Resolution 2019-20-11, Recognizing December 2, 2019 as California Day of the Special Educator.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

November 7, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Provisional Internship Permit for Elisabeth Armijo**

REQUESTED ACTION

Approve the recommendation for Provisional Internship Permit (PIP) for Elisabeth Armijo.

BACKGROUND INFORMATION

Per District Administrative Regulation 4112.2, whenever a suitable credentialed teacher cannot be found after a diligent search, the Superintendent or designee may request that the California Commission on Teacher Credentialing (CCTC) issue a Provisional Internship Permit (PIP) to an applicant who possesses a bachelor's degree or higher degree from a regionally accredited college or university. Additionally, the applicant must meet the basic skills proficiency requirement unless exempted by state law or regulations, and has satisfied the coursework/experience requirement for multiple subject, single subject, or education specialist PIP as appropriate.

Special Education continues to be a statewide shortage area for multiple positions. The District has posted positions multiple times with no success in receiving applications for qualified candidates. A viable and recommended option is to grant a Provisional Internship Permit (PIP). PIP allows an employing agency to fill an immediate staffing need by hiring an individual who has not yet met the subject matter competence requirement needed to enter into an intern program.

The District is requesting a PIP for Elisabeth Armijo to teach in a Mild to Moderate Special Education Classroom at Euclid Elementary School, effective October 25, 2019.

Ms. Armijo completed her undergraduate course work at California State University, Fullerton and received her Bachelor's Degree in Child and Adolescent Development. She has worked in the field of education for almost 20 years and a majority of those years she has worked with students with special needs, both as a parent advocate and a substitute teacher. Ms. Armijo holds a Master's degree in Education from Pepperdine University and attending California State University, Fullerton pursuing an Education Specialist Mild to Moderate Teaching credential.

Ms. Armijo qualifies for issuance of a PIP, which would authorize her to teach in a Special Education Mild to Moderate setting for the Ontario-Montclair School District. Upon approval by the Board of Trustees and issuance of the PIP, Ms. Armijo is authorized to teach at Euclid Elementary School for the 2019-2020 school year.

Prepared by: Hector Macias, Assistant Superintendent, Human Resources

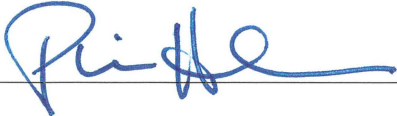


Provisional Internship Permit for Elisabeth Armijo
November 7, 2019

FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official

A handwritten signature in blue ink, appearing to read "Phil Hillman", written over a horizontal line.

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Recommended Provisional Internship Permit (PIP) for Elisabeth Armijo.

Approved by: James Q. Hammond, Superintendent

A handwritten signature in blue ink, appearing to read "J. Q. Hammond", written over a horizontal line.

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

November 7, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: Adoption of Resolution, 2019-20-13, Recognizing the Importance of Participation in the 2020 United States Census

REQUESTED ACTION

Approve the Adoption of Resolution, 2019-20-13, Recognizing the Importance of Participation in the 2020 United States Census.

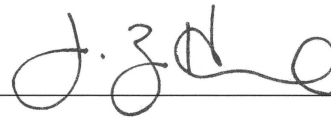
BACKGROUND INFORMATION

The United States Constitution requires that a census be taken every ten years to count all residents of the United States. An accurate consensus is vital to the prosperity of our state and country. The Board of Trustees recognizes that the census affects the allocation of billions of dollars in federal and state funding for Californian as well as congressional representation. The census results guide planning for hospitals and health services, determine the location of schools and childcare centers, and influence decision making for transportation, housing and educational needs, among many other issues.

The United States Census is facing several challenges with the 2020 Census, including undercount of certain populations, constrained fiscal involvement, rapidly changing use of technology, declining response rates, increasingly diverse and mobile populations, and it will be the first to rely heavily on online responses.

The proposed resolution (included as Exhibit A), urges all California residents to participate in the 2020 Census. Californians' participation in the 2020 Census is essential to ensure state and communities receive the critical resources and political representation.

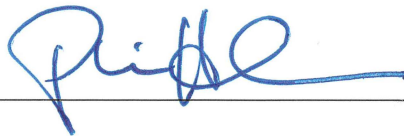
Prepared by: James Q. Hammond, Superintendent



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Adoption of Resolution, 2019-20-13, Recognizing the Importance of Participation in the 2020 United States Census.

Approved by: James Q. Hammond, Superintendent





EXHIBIT A

ONTARIO-MONTCLAIR SCHOOL DISTRICT BOARD OF TRUSTEES

Resolutions 2019-20-13, Recognizing the Importance of Participation in the 2020 United States Census

WHEREAS, the U.S. Census Bureau is required by Article I, Section 2 of the U.S. Constitution to conduct an accurate count of the population every ten years; and

WHEREAS, the next enumeration will be April 1, 2020, and will be the first to rely heavily on online responses; and

WHEREAS, the primary and perpetual challenge facing the U.S. Census Bureau is the undercount of certain population groups; and

WHEREAS, that challenge is amplified in California, given the size of the state and the diversity of communities; and

WHEREAS, California has a large percentage of individuals who are considered traditionally hard to count; and

WHEREAS, these diverse communities and demographic populations are at risk of being missed in the 2020 Census; and

WHEREAS, California receives nearly \$77 billion in federal funding that relies, in part, on census data; and

WHEREAS, a complete and accurate count of California's population is essential; and

WHEREAS, the data collected by the decennial census determines the number of seats each state has in the U.S. House of Representatives and is used to distribute billions of dollars in federal funds to state and local governments; and

WHEREAS, the data is also used in the redistricting of state legislatures, county boards of supervisors, county boards of education, and city councils; and

WHEREAS, the decennial census is a massive undertaking that requires cross-sector collaboration and partnership in order to achieve a complete and accurate count; and

WHEREAS, California's leaders have dedicated a historic amount of funding and resources to ensure every Californian is counted once, only once and in the right place; and

WHEREAS, this includes coordination between tribal, city, county, state governments, community-based organizations, education, and many more; and

WHEREAS, U.S. Census Bureau is facing several challenges with Census 2020, including constrained fiscal environment, rapidly changing use of technology, declining response rates, increasingly diverse and mobile population, thus support from partners and stakeholders is critical; and

EXHIBIT A

**ONTARIO-MONTCLAIR SCHOOL DISTRICT
BOARD OF TRUSTEES**

WHEREAS, California kicked-off its outreach and engagement efforts in April 2019 for the 2020 Census; and

WHEREAS, San Bernardino County Board of Education, with other local governments, the State, businesses, schools, and community organizations, is committed to robust outreach; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Ontario-Montclair School District recognizes the importance of the 2020 U.S. Census and is committed to helping ensure a complete, fair, and accurate count of all Californians.

Adopted by the Ontario-Montclair School District Board of Trustees on this _____ day of _____, 2019.

Elvia M. Rivas, Board President

Sarah S. Galvez, Board Vice President

Kristen Brake, Board Clerk

Sonia Alvarado, Board Member

Alfonso Sanchez, Board Member

James Q. Hammond. Ed.D.,
Board Secretary/Superintendent

Information/Announcements



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